

SALISBURY HIGH SCHOOL/REACH

Home of the Bulldogs



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STUDENT/PARENT HANDBOOK
(Please KEEP for Your Records)

**SALISBURY HIGH SCHOOL
STUDENT/PARENT HANDBOOK**

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SALISBURY HIGH SCHOOL/ REACH

VISION STATEMENT

IMPROVE OUR COMMUNITY BY EDUCATING AND EMPOWERING OUR STUDENTS.

MISSION STATEMENT

PROVIDE OPPORTUNITIES, RESOURCES, AND SUPPORT TO ALL STUDENTS AND STAFF.

VALUES

**SUPPORTIVE
MOTIVATED
COMMITTED
ACCOUNTABLE**

STRATEGIC GOAL

WE WILL SUCCEED BY ENSURING ALL STUDENTS LEARN EVERY DAY BY BUILDING PROFESSIONAL COLLABORATION AND SUPPORTIVE RELATIONSHIPS ALONG WITH THE EFFECTIVE USE OF DATA TO DRIVE STUDENT LEARNING.



Revised: 9/23/15

Expected Schoolwide Learning Results

Upon Graduation, every student will:

1) Be an effective communicator who:

- communicates in verbal form
- communicates in written form
- reads with comprehension
- is an effective and active listener
- uses technology for purposes of communication.

2) Be a productive and contributing member of a democratic society who:

- respects self and others
- is able to work positively with others
- has an awareness and appreciation for human diversity
- understands the importance of practicing emotional and physical wellness
- demonstrates an understanding of the democratic process and its importance at school, local, state and national levels.

3) Be a self-directed learner who:

- adapts to changing educational and career conditions
- demonstrates basic academic skills
- accesses and processes information from a variety of sources
- applies problem-solving and critical thinking skills towards the solution of problems
- understands learning is a lifelong endeavor
- has a defined post-secondary educational and career goal.

4) Be an individual in our multi-cultural society who:

- will live effectively in a global community

- will respect and appreciate all cultures
- shows a willingness to contribute to the community.

5) Be a competent user of available technology who:

- can identify and utilize the appropriate technology to solve problems
- demonstrates literacy with various technological devices.

A BRIEF SUMMARY OF SALISBURY CONTINUATION HIGH SCHOOL

School History

Continuation education was established in 1919, primarily to provide part-time schooling for young people who were forced by economic conditions to leave the full-time school and to find part-time employment so as to support themselves and their families. Today, however, in addition to serving the aforementioned students, continuation education has drastically changed, offering young people many new alternative methods and types of schooling, which are more personalized and flexible enabling a larger population to have the opportunity to meet the requirements for graduation. The Red Bluff Joint Union High School District believes that all young students are valuable and have unique needs; both educationally and socially. To meet these needs, the RBJUHS district is very supportive of Salisbury High School in our attempt to meet the challenging needs of our students.

Salisbury High School was named in the memory of Mr. Floyd Salisbury, who was known as the first Continuation High School Principal in the district. In 1976 Salisbury High School moved from its original temporary building located next to the old bus driver's shed on the Red Bluff High School campus. The school district purchased the old Mormon Church, located at 1415 Bulkeley Street, which became the second home of Salisbury High School where it remained for twenty-six years. In the Spring of 2002, construction began for a brand new school located on Kimball Road. Students were temporarily housed in the National Guard Army facility in order to keep the school in full operation. Salisbury is known as a model continuation high school with full accreditation from the Western Association of Schools and Colleges.

School Description

Salisbury serves approximately 85-95 students in grades 9-12, with the majority of students in grades 11 and 12, 16 to 18 years old, who are not experiencing academic and/or social success in the comprehensive high school setting. The primary goal is providing students the opportunity to earn a high school diploma; graduation requirements are the same for both Salisbury and Red Bluff High Schools. (Please see graduation requirements sheet in handbook.) The secondary goal of Salisbury is to help students explore and prepare for their individual vocational careers or continue on with furthering their education. The following is a list of some of the methods used in an attempt to help students achieve their potential:

- Six in One Calendar-Students attend school for six sessions per year (averaging six weeks per session), instead of the normal semester/quarter system. The number of school days per year (180 days) is the same as for the comprehensive high school. After each six-week session, students have a one week break. This allows them more frequent breaks, as well as giving them a "fresh start" on academics and behavior every new session. (Please refer to the Salisbury High School yearly calendar for exact dates.)

- Curriculum-The students are offered new curriculum each session, allowing them a wider variety of courses with greater possibility for success. This has been beneficial to the students since academic courses are given in smaller, more workable blocks. The increased number of course offerings allows students more choices in meeting their graduation requirements. The entire Salisbury curriculum is tiered based on a three point level system. The goal of this process is to better track student progress and to make sure students are taking challenging courses when they have developed the skills and ability to do so.
- Flexible Scheduling-Students work on academic coursework in the morning and participate in different afternoon classes each day. Afternoon classes are usually centered around physical education, fine arts or electives. Students have the flexibility to attend school for a full-day or half-days, depending on credit completion and what their outside schedule determines.
- Cal-SAFE (California School-Age Family Education) Program-Pregnant and parenting teens and their families are offered a school-age parent, family and infant development program. A child care center is located adjacent to the Salisbury campus providing school-age parents and pregnant students the opportunity to continue and complete their graduation requirements, while their children are provided a nurturing and safe environment. A complete description of the Cal SAFE program is available upon request.
- Career English-Salisbury offers a variety of opportunities for students to learn critical work maturity skills. Our Expected School Wide Learning Result (#4) states our belief that "All students will be prepared for the job market". The work ethic required to complete the classwork, the emphasis on punctuality and attendance, and the cooperative learning experiences we provide, all serve to establish a climate of personal responsibility and "work site" readiness. The staff continually emphasizes the development of good work related habits, and work with students to change those habits which might interfere with their ability to find, get, or keep a job.

As part of their graduation requirements, all seniors must complete a course in Career English. The student is prepared for entry into the job market; completing employment applications, resumes and mock interviews. In addition, each student receives a portfolio when exiting from Salisbury containing the aforementioned documents, as well as any awards, special recognition, exceptional work, etc.

Salisbury High School is dedicated to providing a challenging curriculum and a safe, caring, learning environment that addresses the developmental, academic, and social and emotional needs of our student body.

Some of our efforts include:

- Our Ide Adobe State Park student docent program in which Salisbury students take on the character of local homesteaders of the 1860's, and in full costume, present a hands-on, living history demonstration and interactive educational experience for local elementary students.

- Our commitment to providing students with off campus volunteer opportunities in our community action and Friday Night Live programs.
- WASC accreditation for the past 18 years
- California Continuation Education Association (CCEA) Model School (twice awarded)
- Plans for more on-site activities, such as landscape design and construction, as well as shed/shop construction, horticulture, and native plant propagation

School Culture

Salisbury High School is a well-established high school that has been serving students for almost 30 years. The staff tries to maintain a family-type atmosphere where students are treated with respect and are expected to perform as responsible young adults. The staff believes that we have the responsibility to see that our students have all the education opportunities we are able to provide for them, but more important than this, is the fact that we are concerned first with the student as an individual. Salisbury is an interpersonal centered learning institution with the solving of behavioral problems and the improving of student attitudes being our primary concern. Our school philosophy dictates that once students gain an understanding of themselves, their problems and responsibilities, they can free themselves to concentrate on learning activities. It is also important that the school environment helps the student to enjoy the learning process, thereby giving learning meaning and relevance.

School Instruction and Leadership

At Salisbury, school instruction is driven by the school's mission statement and the Expected Schoolwide Learning Results (ESLR's). In addition, the Salisbury curriculum reflects teachers' efforts to implement the State Content Standards for California Schools, and the expected range of knowledge required for students to pass the HSEE and to do well on the state STAR tests. Every student has an individualized graduation plan, which is updated at the end of each six week session.

The Red Bluff Joint Union High School District provides Salisbury teachers with a variety of opportunities for professional development. Teachers and staff are encouraged to attend professional growth activities in order to gather current information related to classroom/student management, as well as current curricular information that may be used to design and develop new courses or to enhance or supplement courses currently offered. Teachers update and upgrade their course materials by acquiring newer supplementary materials and by using internet resources.

In compliance with the State of California, Salisbury offers 180 instructional days with at least 180 instructional minutes.

Parental Involvement

It has been a long-standing policy of Salisbury High School to give parents an opportunity to be actively involved in their child's education. This process begins with the intake meeting when a student first enrolls at Salisbury. The parent or guardian is required to attend the intake meeting, with their student, and the Salisbury principal. Others, such as social workers, probation officers, or any other persons directly involved in the caretaking or guidance of the student, may also be invited to attend. Parents are notified of their student's progress on a weekly progress report mailed to their home. Parents are encouraged to call the school when they have any questions regarding the report. All parents agree to support their child and the school in the areas of Attendance, Academics and Attitude. Parents are encouraged to participate in school site council meetings, back to school nights, WASC meetings and to attend any awards ceremonies their student may be involved in. Parents also have access to the school newspaper and the school web site.

The School Accountability Report Card (SARC) is readily available to all interested parties and is located on the school website. Parents are encouraged to review completion rates, scores and percentages for the required testing of students.

Demographic Information

- Student enrollment by grade level: Although percentages may vary slightly, approximately 95% of Salisbury students are in grades 11 or 12; usually very closely divided.
- Student enrollment by ethnic group: The majority of students enrolled at Salisbury are white; approximately 75%. The Hispanic or Latino ethnic group has the second highest percentage for enrollment, averaging between 13-19%. The remaining percentages vary between African American, American Indian, Asian, Pacific Islander, Filipino and other.
- Graduation, as well as drop out rates, are available through the website and through the Salisbury High School office.
- Salisbury currently employs six teachers with Full Credentials. Tenured teachers are evaluated every other year. The administrator meets with teachers to set objectives for improvement in the areas of learning environment, adherence to curriculum, instructional strategies, and student assessment.

WHAT TO EXPECT

DURING THE FIRST SESSION AT SALISBURY HIGH SCHOOL

Each student, upon enrollment at Salisbury High School, will meet with Barbara Thomas, Principal, who will also be their TLC (Teacher, Leader, Counselor) for the first session. Depending upon the student's credit needs, your student will be assigned three morning classes and a class for each afternoon. There are no afternoon classes on Friday. In addition, all first session students are required to take a course on how to survive at Salisbury, "The Salisbury Way".

The Salisbury Way survival course is a very effective transition class, which introduces students to successful communication techniques and appropriate behavior expected from Salisbury students. Here at Salisbury, we try to have as few rules as possible, in fact, we prefer to call them agreements. In order for any school or organization to run smoothly, there are some things we all need to understand and agree to go along with. "Agreements" are the core of the Salisbury Way. Once our students learn, understand and agree to take on these behaviors as their own, and they are a student acting in the Salisbury Way; their time here will have purpose, meaning and honor. Students will be able to say they are willing and able to be fully accountable and responsible for their attitude and actions.

A major part of this course is understanding the "agreements". They will include things like; what can and cannot be done at breaks, how their TLC will look out for them at Salisbury, absence, attendance and punctuality expectations and procedures, how to become part of student council, how credits are earned and recorded, how to use their time wisely and productively, consequences of cheating, graduation requirements, senior courses, school bus procedures, perimeters and neighborhood, dress code, fire drill procedures, substance abuse, tobacco, weapons, food service, off campus activities and many more.

It is the staff's hope that upon the completion of the survival course, "The Salisbury Way", in combination with a positive academic/personal school program, all students will become effective communicators who have the basic academic and personal management skills that will prepare them to be successful in the job market.

Graduation Requirements

Seniors: Class of 2016	
Subject	Credits
History/Social Science	30
English	40
Mathematics	40
Laboratory Science	30
Fine Art or Language	10
Physical Education	20
Career Technical Education	0
Frosh Success	10
Electives	40
Community Service	10 hours
TOTAL	220

Juniors: Class of 2017	
Subject	Credits
History/Social Science	30
English	40
Mathematics	40
Laboratory Science	30
Fine Art or Language	10
Physical Education	20
Career Technical Education	10
Frosh Success	10
Electives	40
Community Service	20 hours
TOTAL	230

Sophomores: Class of 2018	
Subject	Credits
History/Social Science	30
English	40
Mathematics	40
Laboratory Science	30
Fine Art or Language	10
Physical Education	20
Career Technical Education	10
Frosh Success	10
Electives	50
Community Service	30 hours
TOTAL	240

Freshman: Class of 2019	
Subject	Credits
History/Social Science	30
English	40
Mathematics	40
Laboratory Science	30
Fine Art or Language	10
Physical Education	20
Career Technical Education	20
Frosh Success	10
Electives	50
Community Service	40 hours
TOTAL	250

SALISBURY HIGH SCHOOL



GRADUATION REQUIREMENTS

The Red Bluff Joint Union High School District requires 220 credits for completion of graduation requirements. Salisbury High School graduates must meet the same requirements for graduation as Red Bluff Union High School and receive a fully accredited diploma upon completion of these requirements.

To successfully meet the academic requirements for graduation

220 CREDITS MUST BE COMPLETED IN THE FOLLOWING CATEGORIES:

American Government	5.0
Economics	5.0
English	40.0
Fine Arts/Foreign Language	10.0
Mathematics	30.0
Algebra	10.0
Non Departmental/Elective	50.0
PE	20.0
Science	30.0
Social Science	10.0
US History	<u>10.0</u>
Total Credits	220.0

THERE ARE THREE PARTS TO COMPLETING THE GRADUATION REQUIREMENTS:

1. Earn 220 credits in categories designated above
2. Meet state and district requirements
3. Pass California High School Exit Exams (CAHSEE) in both mathematics and English

Salisbury graduates participate in an annual graduation ceremony at the end of each school year. Students must meet District and State graduation requirements, including bills, fees and obligations. All students are encouraged to participate in the graduation ceremony and must comply with school regulations concerning graduation. A fee is charged for caps, tassels and diploma covers. Gowns are loaned through the school and all participants must be clothed in caps and gowns to participate.

ACADEMIC NOTES

1. All graduates must demonstrate a minimum competency in reading, writing, and mathematics by passing the California High School Exit Exam.
2. Credit requirements must be met prior to graduation in order to participate in graduation exercises.
3. ROP CLASSES: Upon authorization for responsible administrative parties, students may be eligible to participate in ROP Classes offered through the Red Bluff Joint Union High School District.
4. SEX EDUCATION COURSES: The governing board shall not require students to attend a sex education or a family life education course offered in the schools. If such classes are offered, the parent of each student enrolled in such class shall first be notified in writing of the class. Opportunity shall be given to each parent to request that his/her child not attend the class. Opportunity shall be provided to each parent to inspect and review materials to be used. (Education Code 51820) (Similar provisions are made in Education Code 51550, but applying to venereal disease education.)
5. RELIGIOUS TRAINING AND BELIEFS: Whenever any part of the instruction in health or family life education conflicts with the religious training and beliefs of the parent or guardian of any pupil, a written request by the parent or guardian shall excuse the student from the part of the training which conflicts with such religious training and beliefs. (As used in this section, "religious training and beliefs" includes personal moral convictions. Education Code, Section 51240.)

GRADING AND REPORT CARDS

EARNING CREDITS

Credits are earned on the basis of work completed. Credit is variable depending upon the assigned value of the work or project. Credit is granted once the work is evaluated for quality and amount. Twelve hours of passing work equal one credit earned. Students are encouraged to make-up lost credit by doing more work than may be expected and/or required. Due to the nature of the activity-based classes, teachers may assign work for students to earn additional credit.

Students are awarded grades of "Pass" or "Fail" for their effort and completed assignments. Students will earn credit according to the amount of passing work they accomplish in each specific subject area. In order to receive a "Pass" or "P" grade, the student must have completed his/her work with 80% accuracy or greater. Should the student receive less than 80%, he/she is given a second opportunity to complete/correct the work in hopes of reaching 80% accuracy.

Students are given a "contract" for each assigned class. The contract tells them which assignments are due and by what date. Each class is awarded a credit value from 0-3 credits, depending on the length of the session. Students are expected to complete the maximum credit as set forth in the contract, but will receive any partial credit for work which is completed.

Any student earning less than twelve credits per session (may vary when a short session is necessary) will be placed on "academic probation" where they will be monitored very closely for future success. Students meeting all of the requirements of their contracts for the individual classes may be entitled to our award program. Each session awards are given to those students for honor roll, academic achievement and perfect attendance. Copies of these awards are placed in their portfolio, which is given to them upon withdrawal or graduation.

It is the practice of Salisbury High School to keep parents/guardians informed of the progress of all students. Weekly progress reports are mailed home from the student's assigned teacher (TLC-Teacher, Leader, Counselor). Report cards, and a transcript of record noting their exact standing toward meeting the requirements for graduation, are mailed home six times per year at the end of each session.

PUPIL RECORDS

Parents/guardians of currently enrolled or former pupils have an absolute right to access any and all pupil records related to their children which are maintained by the school district. These rights include (a) review and inspection, (b) interpretation by certificated personnel, and (c) written request to challenge the contents and to have information removed. (Education Code, Section 49063, 49069, 49070)

PROGRAMS

SPECIAL EDUCATION

Salisbury High School has the services of a part-time Resource Specialist Teacher. Students that have active IEP's may make use of the services provided. Teachers should refer students who are having problems through the RST to the Student Study Team (SST).

WORK PERMITS

A student under 18 years of age wishing to work outside his/her home MUST obtain a work permit. Applications are available in the Salisbury High School Office.

SHASTA COLLEGE COURSES

Students may participate in the Shasta College Evening Division Program with permission of the principal. College credit may be transferred to high school credit. Each unit of credit earned in college is worth 3.3 high school credits.

STUDENT COUNCIL

Students who have met the necessary requirements, may elect to run for council of the student body.

FOOD SERVICES

Salisbury High School students have both breakfast and lunch services. Students who qualify may either have free or reduced prices on their breakfast and lunches. The food is prepared off campus.

Nutrition Program: Students who are receiving public assistance funds are eligible to participate in a program to supplement their nutritional requirements while attending school.
(Education Code 49520)

AWARDS AND SCHOLARSHIPS

Numerous scholarships are made possible through the citizens, clubs, programs, etc. of Tehama County and the federal and state government. Complete information about these scholarships and awards is available through the office.

ATTENDANCE GUIDELINES

Students will be expected to attend class regularly and to be on time in order to receive maximum benefits from the instructional program, to develop habits of punctuality, self-discipline and responsibility, and to assist in keeping disruption of the educational environment to a minimum. While it is possible for an absent student to make up much of the schoolwork missed, it is impossible to completely compensate for absence from the classroom experience.

Absences always cause some disruption in the educational progress of the student who is absent. In order to maintain interest and understanding in a program of instruction, students should not be absent more than is absolutely necessary. Students who fail to make up work may become discouraged with the burden of keeping current and making up missed work. Irregular attendance or tardiness by students not only retards their own studies, but also interferes with the progress of those pupils who are regular and prompt in attendance. Consistent attendance at Salisbury High School is crucial to each student's personal and academic growth.

State financial support is directly linked to student attendance. Districts receive apportionment only if students are attending school.

Students who are ill should remain at home, and it is understood that there will be occasional family emergencies that may require a student to be absent from school. However, parents and students are encouraged to meet all school commitments and to schedule all non-school commitments and appointments outside the regular school day.

I. ATTENDANCE NOTIFICATION

A. Student and Parent/Guardian Responsibilities for Attendance:

1. When a student is absent, the parent/guardian must notify the school within 24 hours by phone or in writing verifying the cause of the absence.
2. Calls should be made to the Salisbury High School Office as early as possible at 529-8766. The office opens at 7:30AM. Messages can be left at this number 24 hours a day. (Choose Option 1 when the recording comes on).
3. Notes must contain the following information:
 - a. Full name of student, first and last names.
 - b. Date(s) of absence and the reason for the absence, parent signature and date of signature.
 - c. The note must be in ink.
 - d. If more information is needed to determine absence clarification, we will contact the parents by phone.

PHILOSOPHY OF DISCIPLINE

Schools have an educational responsibility to promote a positive understanding of discipline. There are three distinct phases of this responsibility:

- To establish a school environment where the activities of students and adults are orderly and promote a climate of cooperation.
- To develop an understanding of the need for discipline throughout society.
- To develop the student's desire for self-discipline.

We believe that the best discipline is self-imposed and that each student should learn to assume responsibility for his/her actions.

Our goal is to enhance each student's awareness of his/her personal responsibility by providing an orderly and predictable set of expectations, so each student can choose the course of action which is in his/her best personal interests.

The development of responsible adults is a task that cannot be left solely to the school. We recognize that we are teammates with parents, counselors, and support services and outside agencies.

When communicating with parents concerning unacceptable behavior, we attempt to create a plan, mutually agreed to, with timelines and benchmarks toward success. Such a plan has its greatest chance for success when it includes the student, the parent, the teacher and the administrator.

STANDARDS FOR STUDENT BEHAVIOR

In order to maintain a school climate in which all students can learn, it is vital for all students to assume responsibility for their behavior. To aid students in making appropriate decisions governing their behavior, the following goals have been developed.

While the standards are not intended to be exclusive, they illustrate the types of behavior which are appropriate and are necessary in a wholesome "school climate." These expectations shall apply to all students.

▪ **ACADEMIC GROWTH**

All students are responsible for making a maximum effort to learn.

▪ **ATTENDANCE GUIDELINES**

Regular attendance is a key factor in the success a student achieves in school. State law mandates compulsory full-time education for all school age children, unless exempted by statutory provisions. **The parent, guardian, or other person having control or custody of the pupil is by law responsible for school attendance.**

II. TRUANCY

- A. Any student absent from school without a valid excuse on three different school days or tardy more than thirty minutes on each of three days during the school year will be classified as a truant by school personnel and the District Attorney's Child Welfare Investigator will be notified. At that time, the parent/guardian of the truant will be notified and advised of the parent's obligation to compel the student to meet his/her school responsibilities. The parent/guardian will also be advised of the truancy problem. Efforts will be made to improve school/home communications and identify commitments that will resolve the truancy problem. [Education Codes Sections 48260 and 48260.5].
- B. If your student is absent more than 10% of the time since enrolling in the Red Bluff Joint Union High School District, you will no longer be able to verify your student's absences as excused due to illness without a doctor's note that specifically states your child is/was too ill to attend school. The note must state the dates to be excused and the date your child is able to return to school (California Code of Regulation [C.C.R.], Title 5, Section 306 [Explanation of Absences] and Sections 420-424 [Record of Verification of Absence Due to Illness and Other Causes]).
- C. Any pupil who has been reported as a truant and who is again absent from school without a valid excuse one or more days, or tardy on one or more days, shall again be reported as a truant to the superintendent of the district. [Education Code Section 48261]. Your child will be declared as a habitual truant and a formal referral will be made to the School Attendance Review Board. [Education Codes 48260, 48260.5 and 48263].

The parent/guardian will be required to meet with the RBJUHSD Student Study Team. Should the parent/guardian fail to attend this meeting, the parent/guardian and their student will be immediately referred to the District Attorney Child Welfare Investigator for further action. If the parent/guardian is a cash aid recipient, their caseworker at the Department of Social Services will be notified.

III. CHECK OUT PROCEDURES

- A. Students may not leave campus during school time at any time without checking out in the office. Students are to notify their teacher, proper verification is made with parent/guardian and then student and/or parent/guardian signs student out in the office. Any student who leaves without going through the proper check out procedures will be considered truant.
- B. Students may check out for doctor/dentist appointments, sudden illness, family emergency, etc., with parent or guardian authorization.
- C. Students leaving campus without permission will be assigned a "Truancy" absence upon their return.
- D. Students who have checked out correctly, must check in at the office upon their return.

IV. ATTENDANCE NOTES

- A. Absence from School (Excused): Absence from school will be considered "Excused" when a parent/guardian indicates to school officials one of the following reasons for the absence:
1. Illness
 2. Quarantine
 3. To receive medical, dental or optometrical services
 4. Exclusion from school for health and safety (not more than five days)
 5. Jury duty
 6. Attendance at funeral services for member of IMMEDIATE family
 7. Observance of religious holiday/ceremony
- B. Absence from School (Unexcused): Absence from school will be considered "Unexcused" when a parent/guardian indicates to school officials reasons other than listed above, such as:
1. Work for parent or employer
 2. Transportation problem
 3. Overslept
 4. Attendance at funeral services for friend
 5. Visit a sick friend
 6. Job interview
 7. Childcare services
 8. Suspension
- C. Unsatisfactory Attendance: May be defined as any behavior which is causing a student to miss assignments, class discussions, tests or other class activities resulting in a detrimental effect upon the student's academic standing.
- D. Truancy: Truancy is defined as absence from class without the authorization of the parent/guardian or school.
- E. Make-up Work for Absent Students
1. If the absence is "Excused" the student may be expected to make up the work that was missed within a reasonable period of time.
 2. If the absence is "Unexcused" he/she may be able, with teacher permission, make up the work that was missed within a reasonable period of time.
 3. All student absence resulting from a school suspension will be unexcused.
 4. If the absence is determined as a "Truancy" the student will be subject to one or more of the following disciplinary actions:
 - a. Loss of make-up privileges and zero (0) in all work for the period of the absence.
 - b. Parent contact/conference.
 - c. Referral to Student Study Team.
- F. Students need to be in school. Legislation has established that school funding is based on students actually being present. If you have any questions, please contact the school office or appropriate teacher.

V. ATTENDANCE POLICY

Salisbury High School attendance procedures are intended to:

- Encourage students to be at school
- Encourage students to make up lost credits
- Keep parents informed of potential problems
- Make students accountable for their own attendance
- Provide a transitional experience for students before they enter the "working world"

CLOSED CAMPUS POLICY

Students will be permitted to leave campus during lunch only if they get picked up in a car or drive. They must also be driven back onto campus before the lunch period is over. Students are not allowed to walk off campus during the school day.

Smoking within 1000 feet of campus is prohibited by law.

Salisbury High School students may not be on the campus of Red Bluff High School at any time. If students are found loitering on the RBHS campus, they are subject to suspension. All students are encouraged to abide by this rule by requesting a "Campus Pass" before arriving on the RBHS campus.

Students may not loiter in the neighborhood surrounding Salisbury High School while school is in session. Students who do loiter off school grounds will be subject to suspension.

STUDENT BEHAVIOR

▪ Student Behavior in Relation to School Personnel

In order to safeguard the right of students to learn and teachers to teach, certain minimal standards of conduct are necessary and must be observed. Students need to treat all school personnel with respect, kindness, and dignity.

▪ Student Behavior Toward Other Students

Each student is expected to respect the rights of others. Each student also has an obligation to promote and safeguard an atmosphere where all learning and enrichment activities can take place without fear of disruption.

▪ Public Health, Safety, and Traffic Regulations

Parents, students, and school personnel are responsible for avoiding hazards and preventing harm, injury, fear, or inconvenience to other students. Rules that are established to promote and to protect the physical well being of all persons must be observed, practiced, and obeyed for the benefit of all.

▪ **Property**

School property and facilities are important and necessary to the total teaching/learning process. Acts of destruction or vandalism will destroy the attractiveness of the school environment and often deprive students of a quality education. Students must share the responsibility, as all citizens should, to see that property rights are protected and properly maintained. Students and their parent/guardians are responsible for all school property lost or damaged. Grades, diplomas, and transcripts may be withheld until arrangements have been made to pay for the lost or damaged property.

CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR

Due to the fact that each person is an individual and will be treated as such, when rules are broken, the rule-breaker may experience one or more of the following consequences:

1. Be given a verbal reminder and be asked to model appropriate behavior
2. Be assigned to character education program
3. Develop a plan for improving behavior, which may include restitution
4. Loss of privileges
5. Participate in conferences with teacher, administrator, counselor, or parents
6. Letters or phone calls to parents or guardian, who may be asked to attend a conference at the school
7. Provide an alternate learning environment
8. Sessions with school counselor
9. Suspension
10. Referral to Student Study Team
11. Notify police or sheriff when appropriate
12. Expulsion

I. SUSPENSION AND EXPULSION

A. Grounds for Suspension and Expulsion

Students may be subject to suspension or expulsion for committing any of the acts listed below:

1. Caused, attempted to cause, or threatened to cause physical injury to another person.
2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence.
3. Unlawfully possessed, used, sold, or otherwise furnished, or was under the influence of, any controlled substance as defined in the Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind.

4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance or material and represented same as controlled substance, alcohol beverage or intoxicant.
5. Committed or attempted to commit robbery or extortion.
6. Caused or attempted to cause damage to school property or private property.
7. Stole or attempted to steal school property or private property.
8. Possessed or used tobacco or any products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel.
9. Committed an obscene act or engage in habitual profanity or vulgarity.
10. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
11. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties.
12. Knowingly received stolen school property or private property.
13. Possessed an imitation firearm, i.e., a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
14. Committed sexual harassment as defined in Education Code 212.5.
15. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 33032.5.
16. Intentionally harassed, threatened or intimidated a student or group of students to the extent of having the actual and reasonable expected effect of materially disrupting school work, creating substantial disorder, and invading student rights by creating an intimidating or hostile educational environment.

B. Suspension and Expulsion Due Process

A student may be suspended or expelled for any of the acts listed previously if the act is related to a school activity or school attendance occurring at any district school or within any other school district, including but not limited to the following circumstances:

1. While on school grounds.
2. While going to or coming from school.
3. During the lunch period, whether on or off the school campus.
4. During, going to, or coming from a school-sponsored activity.

C. Grounds for Expulsion

1. Mandatory Expulsion
 - a. Possessing, selling, or otherwise furnishing a firearm (even an imitation).
 - b. Brandishing a knife at another person.
 - c. Unlawfully selling a controlled substance.

2. Mandatory Recommendation for Expulsion
 - a. Causing serious physical injury to another person except in self-defense.
 - b. Possessing any knife, explosive, or other dangerous object of no reasonable use to the pupil.
 - c. Unlawful possession of any controlled substance listed in Chapter 2 (beginning with Section 11053) of the Health and Safety Code, except for a first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
 - d. Robbery or extortion.
 - e. Assault or battery upon a school employee, as defined in Penal Code Sections 240 and 242.

D. Due Process

Students in public education have an obligation to conform to certain behavioral standards. In these situations, certain due process procedures will be made available to students:

1. We provide the opportunity for all students and parents to know the rules and regulations and the consequences of breaking these rules and regulations.
2. We inform the student what charges have been brought against him/her.
3. We allow the student to see all the records that are made and provide him/her a copy if one is desired.
4. The student is provided an opportunity to confer with an administrator and to tell his/her version of what occurred.
5. The student is informed of the next steps of the discipline process and the consequences of further violations.
6. The parents/guardians are notified each time that a suspension takes place.

Red Bluff Joint Union High School District
SCHOOL BUS TRANSPORTATION

Salisbury High School students are transported to school on Red Bluff Joint Union High School District buses. It is important to remember that there is no law requiring the district to provide bus service for your student. Riding the school bus is a privilege, not a right.

Students who qualify for school bus transportation are transported to their assigned school through a coordinated transportation system. Students, and the parent/guardian of students, using the school bus transportation system are required to read and sign "The Parent Handbook for Student Transportation". This booklet is available in the Salisbury High School office or from the Red Bluff Joint Union High School District Transportation office.

The Red Bluff Joint Union High School District has an enviable record of safe transportation for our bus riding students. This is due in part to the professional training school bus drivers received to obtain their license and the continuous training received each year to maintain their certificate. Our school bus drivers take pride in their job and work diligently to keep your child safe.

Authority of bus driver per Section 14263 California Administrative Code Title 5:

"Pupils transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation. A bus driver shall not require any pupil to leave the bus en route between home and school or other destinations."

Driver's responsibility for student safety.

"The driver's supervision starts approximately at the point where the driver can recognize the pupil as the bus approaches or leaves a bus stop. While at the bus stop, if a driver observes pupil misbehavior; e.g., destroying property, playing in the roadway, running across the roadway to the bus, the driver (for safety of the pupil and the public) must take appropriate action to correct the situation. The driver must report the problem to their supervisor. While the bus is stopped to load or unload, the pupils are the direct responsibility of the driver".

If a student receives a bus citation/referral from a bus driver, there may be consequences at Salisbury High School.

Any changes in bus transportation rides must be requested by parent/guardian and approved at least one day in advance, or your request may be denied.

MINIMUM DAY BUS RULES

FRIDAY AFTERNOON, END OF SESSION, OR SALISBURY MINIMUM DAY BUS RULES:

Students who are unable to be picked up or are without a ride home on Fridays or Salisbury minimum days, and are required to take the bus home, MUST abide by the following rules:

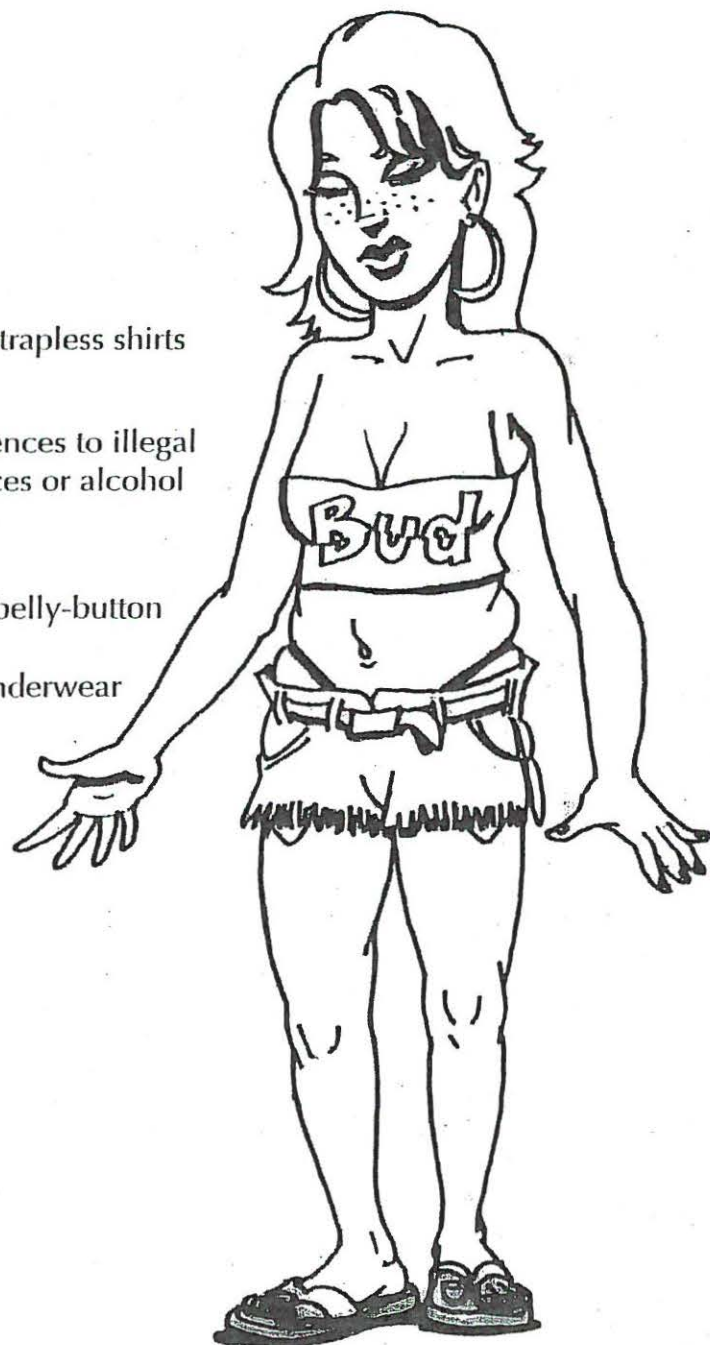
1. Your student MUST return from his/her scheduled lunch break at 12:30PM, as on any other school day.
2. Your student will be required to remain at Salisbury and do assigned schoolwork for the afternoon period.
3. If your student does not stay at Salisbury on these days, but then tries to take the bus home, they will be denied transportation home that day.

STUDENT DRESS CODE

Although the grooming and dress of students will be, generally, left to the judgment of parents and guardians, the Red Bluff Joint Union High School District feels that minimal dress standards need to be established in order to provide a healthy and safe learning environment for students. We believe that a healthy and safe learning environment is essential for student learning and that minimal dress standards establish a basic tone of behavior, which fosters respect for self and others. It is with these concepts in mind that the district establishes the following dress standards. Students are expected to comply with these standards as listed:

- Wearing apparel shall be clean, safe and not disruptive to the instructional process.
- All students must wear shoes or sandals.
- Clothing which displays illegal substances, i.e. alcohol/drugs/tobacco, obscenities, racial/ethnic slurs, or that is sexually suggestive is not appropriate for school.
- Outer clothing should adequately cover all undergarments.
- Sunglasses, except by prescription, are not to be worn in the classroom.
- All items associated with gang affiliation are strictly prohibited. These items may include but are not limited to bandanas, suspenders, colored shoes/shoe strings, earrings, jackets and head coverings.
- All items that could cause serious injury or harm to others are strictly prohibited. These items may include, but are not limited to safety pins, chains, and spiked or pointed objects.

Red Bluff High School Dress Code



No strapless shirts

No references to illegal substances or alcohol

No exposed belly-button

No exposed underwear

No letters or numbers on hat

No letters or numbers on jewelry

No gang-affiliated shirts

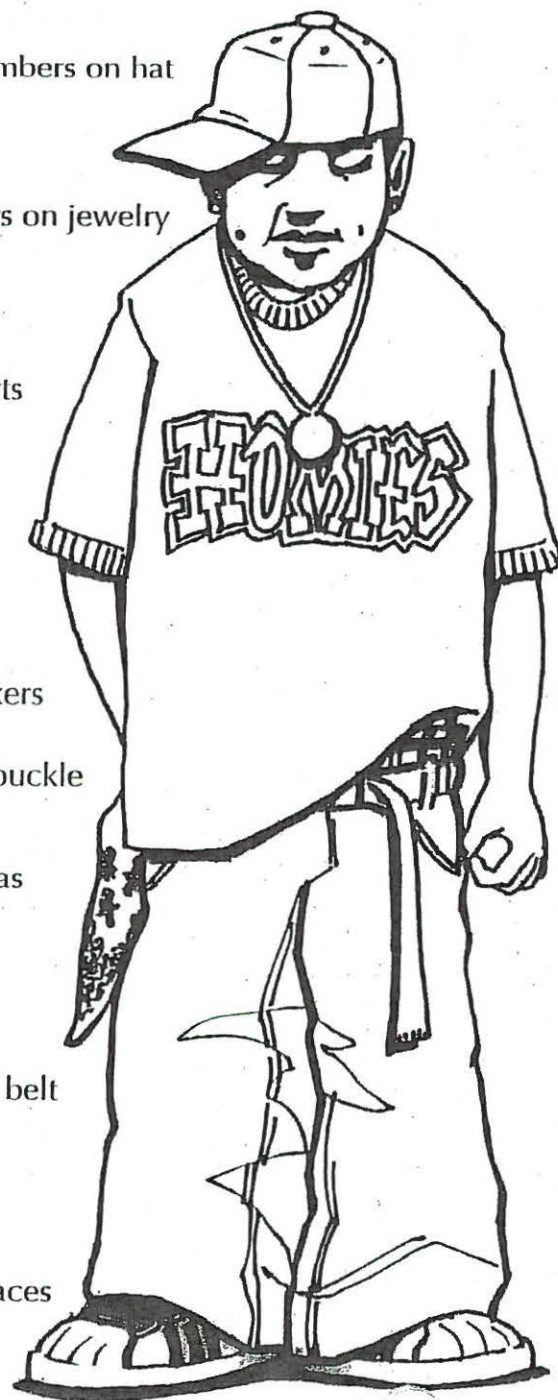
No uncovered boxers

No letters or numbers on belt buckle

No bandanas

No oversized belt

No blue, red, or brown shoe laces



IMMUNIZATION POLICY

UNCONDITIONAL ADMISSION

Any student who has documented receiving all the immunizations against poliomyelitis, diphtheria, tetanus, pertussis, measles (rubeola), rubella and mumps required of his/her age, or who has documented a permanent medical exemption or a personal beliefs exemption to immunization shall be admitted to the Red Bluff Joint Union High School District.

CONDITIONAL ADMISSION

Any student seeking admission to Red Bluff Joint Union High School District who lacks documentation of having received all the required vaccinations, and has not received an exemption, may be admitted conditionally if:

- The student has not received all the immunizations required of his/her age group but has commenced receiving doses of all the vaccines required, and is not due for any doses at the time of admission. The parent or guardian will be notified of the date by which the student must complete all the required immunizations.
(Administration Code 6035)
- The student has obtained a temporary medical exemption from immunizations, and the parent or guardian is notified of the date by which the pupil must complete all the required immunizations.
(Administration Code 6035)
- The student can provide documentation of the required immunizations within five (5) school days. (Student will be excluded from school after five (5) days if the above procedures have not be followed.)

ADMINISTRATION OF MEDICATION

The Red Bluff Joint Union High School recognizes that certain students may need to take prescribed medication during the day. The school district nurse, or other persons designated by the Superintendent, shall assist such students in taking their medication.

The following statements are required before such assistance is given. "Request for administering of medication forms" are available in the Red Bluff Joint Union High School Nurse's Office and MUST be completed by a licensed physician before medication can be administered at school.

- ❑ A written statement from the student's physician, administered through the Red Bluff Joint Union High School Nurse's Office, detailing the method, amount and time schedules for the taking of the medication.
- ❑ A written statement from the student's parent/guardian requesting the district to assist the student in taking the prescribed medication. (Education Code 49423)

SALISBURY HIGH SCHOOL



Smoking and Tobacco Policy BP & AR 3513.3

The Governing Board recognizes the health hazards associated with smoking and the use of tobacco products, including the breathing of second-hand smoke, are consistent with its goal to provide a healthy environment for students and staff. It shall be the policy of Salisbury High School to take positive action through education, counseling, parental involvement and medical referral in the handling of incidents in the school involving the use and/or the possession of tobacco products.

Smoking, possession of tobacco products of any kind and/or the use of any tobacco product is prohibited before, during or after school within a two block radius (1,000 feet) of Salisbury or any Red Bluff Joint Union High School District property. If your student is seen within this radius you may expect that we will check them for tobacco products and they will most likely be suspended and/or cited for it. The may also have to copy a smoking and tobacco awareness essay.

Students who smoke anywhere on the grounds of the school site WILL BE suspended and/or cited by the police department. If your student is beyond the two block radius, the Red Bluff Police Department may stop and question your student and a citation may be issued.

Smoking presents a health hazard which can have serious consequences both for the smoker and the nonsmoker. Education Code 48901 says students shall not be allowed to smoke, chew or posses tobacco or nicotine products on school property before, during or after school hours, at school-sponsored events, or under the supervision of district employees. Education Code 48900 states that students who violate this policy shall be subject to disciplinary procedures which may result in suspension from school.

Revised: 11/16/11

**PARENT NOTIFICATION LETTER
HIV/AIDS EDUCATION**

Dear Parent/Guardian:

Salisbury High School along with the Tehama County Department of Education is providing a HIV/AIDS Prevention Education program for our students.

Topics covered in this program are guided by several state laws including teaching that abstinence from sexual intercourse is the only 100% effective protection against unwanted teenage pregnancy, sexually transmitted diseases, and Acquired Immune Deficiency Syndrome (AIDS) when transmitted sexually. HIV/AIDS prevention instruction is mandated for middle and high school students by Education Codes 51202.5 and 51255. We will be using materials from the United States Centers for Disease Control and the California Department of Health Services.

It is required that parents or guardians be notified of school classes in which the human reproductive organs, their functions and processes are described, illustrated, or discussed. All written or audiovisual materials to be used in this instruction will be available for inspection by parents or guardians in the school office.

If you DO NOT wish your student to participate in the HIV/AIDS Education program, please sign and return the portion below.

Student Name: _____ Date: _____

Name of Parent/Guardian: _____

_____ Please excuse my student from this program. I understand my student will be expected to remain on campus and complete other assigned work.

Parent/Guardian Signature: _____

UNIFORM COMPLAINT PROCEDURE

Complaint Procedure information may be obtained in the Salisbury High School Main Office.

GUIDELINES FOR STUDENT MISBEHAVIORS AND CONSEQUENCES

- **Tardiness**
(Education Code Title 5, Section 300)
Late to School or class
Consequences:
 - Verbal reminder/conference/character education referral
 - Loss of time during breaks
 - Loss of class credit
- **Truancy**
(Education Code 48260)
Any absence not excused by a parent/guardian and school
Consequences:
 - Conference/loss of class credit/parent notification
 - Habitual truancy notification/other alternative program placement
- **Failure to Follow Classroom Rules**
(Education Code 48900(k))
Consequences:
 - Verbal reminder/conference
 - Suspension
 - Repeated offenses may result in expulsion
- **Failure to Follow Bus Rules**
(Education Code Title 13, Section 1403)
Consequences:
 - Minimum-Verbal reminder/conference
 - Maximum-Removal from bus/suspension from school (repeated offenses may result in expulsion)
- **Reckless Driving**
(Vehicle Code 13350/603)
Motor vehicle/bicycle/skateboard
Consequences:
 - Minimum-Verbal reminder/conference/loss of campus parking privileges
 - Maximum-Police report/suspension (repeated offenses may result in expulsion)
- **Verbal or Written Abuse (Harassment)**
(Education Code 48900(k))
Statements that intimidate or demean another person.
Consequences:
 - Minimum-Verbal reminder/conference
 - Maximum-suspension (repeated offenses may result in expulsion)

- **Sexual Harassment**
(Education Code 48900.2)
Unwelcome sexual advancement, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature.
Consequences:
 - Minimum-Verbal reminder/conference/suspension
 - Maximum-Expulsion

- **Throwing Objects**
(P. C. 594)
Consequences:
 - Minimum-Verbal reminder/conference
 - Maximum-Suspension (repeated offenses may result in expulsion)

- **Forgery**
(Education Code 48900(k))
Signing another person's name or initials to official school documents; falsification of public school documents.
Consequences:
 - Minimum-Verbal reminder/conference
 - Maximum-Suspension (repeated offenses may result in expulsion)

- **Failure to Identify Self Upon Request By School Personnel**
(P.C. 647[e])
Consequences:
 - Minimum-Verbal reminder/conference
 - Maximum-Suspension (repeated offenses may result in expulsion)

- **Gambling**
(Education Code 32051)
Consequences:
 - Minimum-Verbal reminder/conference
 - Maximum-Police report/suspension (repeated offenses may result in expulsion)

- **Harassment (Menacing/Threatening/Demeaning)**
(Education Code 32051)
Consequences:
 - Minimum-Verbal reminder/conference
 - Maximum-Police report/suspension (repeated offenses may result in expulsion)

- **Disrupting School Activities (or otherwise willful defiance of school rules or rightful authority)**
(Education Code 48900(k))
Consequences:
 - Minimum-Verbal reminder/conference
 - Maximum-Suspension/expulsion (repeated offenses may result in expulsion)

- **Profanity/Vulgarity/Lewd Conduct**
(Education Code 48900(I)
Consequences:
 - Minimum-Verbal reminder/conference
 - Maximum-suspension/expulsion (repeated offenses may result in expulsion)

- **Possession of Stolen Property**
(P.C. 496; Education Code 48900(g)
Consequences:
 - Minimum-Conference/restitution
 - Maximum-Police report/suspension/expulsion

- **Destroying or Damaging Property**
(Education Code 48904; 48900(f)
Consequences:
 - Minimum-Verbal reminder/conference/restitution
 - Maximum-Police report/suspension/expulsion

- **Theft**
(Education Code 48900(a)
Stealing or attempting to steal another person's property.
Consequences:
 - Minimum-Conference/restitution
 - Maximum-Police report/suspension/expulsion

- **Threatening Another Person**
(Education Code 48900(a); P.C. 240)
Consequences:
 - Minimum-Verbal reminder/conference/restitution
 - Maximum-Police report/suspension/expulsion (repeated offenses may result in expulsion)

- **Extortion or Robbery**
(Education Code 48915(a); P.C. 211)
Taking or attempting to take money or something of value through threats.
Consequences:
 - Minimum-Conference/restitution/suspension/expulsion
 - Maximum-Police report/expulsion

- **Explosive Devices/Fireworks**
(Education Code 48900(b); P.C. 453)
Use, possession, or sale of firecrackers or other explosives.
Consequences:
 - Minimum-Conference/suspension (repeated offenses may result in expulsion)
 - Maximum-Police report/expulsion (repeated offenses may result in expulsion)

- **Arson/False Alarm**
(Education Code 48900(f); P.C. 451,452, 455; P.C. 148.4)
Consequences:
 - Minimum-Police report/fire department report/suspension (repeated offenses may result in expulsion)
 - Maximum-Expulsion

- **Mutual Combat Fighting (and other violence/engaging in any threatening act which harms another person)**
(Education Code 48900(a); P.C. 242)
Cause, attempt to cause or threaten to cause physical injury to another person.
Consequences:
 - Minimum-Conference/suspension (repeated offenses may result in expulsion)
 - Maximum-Police report/expulsion

- **Smoking or Possession of Tobacco**
(Education Code 48900(h))
Use of or possession of tobacco.
Consequences:
 - Minimum-Closed campus/referral to district's cessation program
 - Maximum-Suspension/police citation (repeated offenses may result in expulsion)

- **Alcohol**
(Education Code 48900(c)(d))
Use, possession, or sale of alcoholic beverages; under the influence of alcohol.
Consequences:
 - Minimum-Conference/suspension (repeated offenses may result in expulsion)/referral to an alternative program
 - Maximum-Expulsion

- **Drugs**
(Education Code 48900©; H. & S.C. 11350 & 11357)
Use, possession, or sale of controlled substance drugs or narcotics.
Consequences:
 - Minimum-Police report/suspension (repeated offenses will result in expulsion)
 - Maximum-Expulsion

- **Possession or Sale of Drug Paraphernalia**
(Education Code 48900(j); H. & S.C. 11364 & 11014.5)
Consequences:
 - Minimum-Conference/police report/suspension (repeated offenses may result in expulsion)/referral to Alcohol and Drug Diversion Program
 - Maximum-Expulsion

- **Attack Upon Another Student**
(Education Code 48900(a), 48915; P.C. 242)
Consequences:
 - Minimum-Police report/suspension (may result in expulsion)
 - Maximum-Police report/suspension/expulsion

- **Attack Upon School Personnel**
(Education Code 44014; 48900(a); 48915; P.C. 242)
Consequences:
 - Minimum-Police report/suspension (may result in expulsion)
 - Maximum-Police report/suspension/expulsion

- **Weapons**
(Education Code 48900(b); 49330; 48915; P.C. 417 & 626.10(a))
Use or possession of any object that could inflict injury.
Consequences:
 - Minimum-Police report/suspension (may result in expulsion)
 - Maximum-Expulsion

- **Electronic Signaling Services**
(Education Code 48901.5)
Use or possession of any electronic signaling device that operates through the transmission or receipt of radio waves, including, but not limited to, paging and signaling equipment.
Consequences:
 - Minimum-Verbal reminder/conference/confiscation
 - Maximum-Suspension

- **Student Internet Accounts**
(Board Policy 6163.4)
Improper use of Internet and/or e-mail accounts based on student/parent contract.
Consequences:
 - Minimum-Verbal reminder/conference/close internet account
 - Maximum-Expulsion

- **Pen-like Laser Pointers**
(P.C. 417.25 & 417.27)
Possession and/or use of pen-like laser pointers
Consequences:
 - Minimum-Verbal reminder/conference/close internet account
 - Maximum-Suspension

▪ **Key**

Education Code	Education Code on file in the District Office.
P.C.	Penal Code. References available upon request in the District Office.
H. & S.C.	Health and Safety Code. References available in the District Office.
Title 5 & 13	References available upon request in the District Office.
V. C.	Vehicle Code. Specific sections available upon request.

Red Bluff Joint Union High School District

Civil Rights and Protective Laws

The Red Bluff Joint Union High School District seeks to fully comply with all laws and regulations that pertain to the civil rights of our students, parents, and employees. The district also seeks to protect students, parents, and employees by rigorously complying with and enforcing laws, regulations, district board policies and administrative procedures pertaining to the health, safety, and well-being of all school community members.

Civil Rights and Protective Laws (Uniform Complaint Procedures, Nondiscrimination and Sexual Harassment policies) can be viewed and printed on Red Bluff Joint Union High School District's web page at <http://www.rbhsd.org>. Select **Civil Rights and Protective Laws**. This web site provides important information and resources for all community members. We expect all employees to be familiar with its contents and we encourage our students, parents and other community members to frequent this site for information on law, policies, regulations, and school programs that support civil rights, safety, and health. For information on your Civil Rights, please contact the following staff:

Sexual Harassment and/or Discrimination
Uniform Complaint Procedures
Karen Borrer
Director of Human Resources
kborrer@rbhsd.org
(530) 529-8703

IEP/Special Education and 504 Coordinator
Terrie Poulos
Director of Special Education and Student Support Services
tpoulos@rbhsd.org
(530) 529-8734

Title II and Title V
Joe Kittle
Director of Maintenance, Operations and Transportation
jkittle@rbhsd.org
(530) 529-8888

Title IX
Miguel Barriga
Associate Principal
mbarriga@rbhsd.org
(530) 529-8714

A copy Uniform Complaint Procedures, Nondiscrimination and Sexual Harassment policies are posted at Salisbury High School. A copy of the policies can be printed upon request.

Salisbury High School

Board Policy Parent Involvement

BP 6020

Instruction

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

(cf. 0420- School Plans/Site Councils)
(cf. 0420.1- School-Based Program Coordination)
(cf. 0520.2- Title I Program Improvement Schools)
(cf. 1220- Citizen Advisory Committees)
(cf. 1230- School-Connected Organizations)
(cf. 1240- Volunteer Assistance)
(cf. 1250- Visitors/Outsiders)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

(cf. 5020- Parent Rights and Responsibilities)
(cf. 5145.6- Parental Notifications)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation.

(cf. 0500 - Accountability)

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

Legal Reference:

EDUCATION CODE

11500-1 1506 Programs to encourage parent involvement

48985 Notices in languages other than English

51101 Parent rights and responsibilities

64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

UNITED STATES CODE, TITLE 20

6311 Parental notice of teacher qualifications and student achievement

6312 Local educational agency plan

6314 Schoolwide programs

6316 School improvement

6318 Parent involvement

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

Management Resources:

CSBA PUBLICATIONS

Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006

STATE BOARD OF EDUCATION POLICIES

89-01 Parent Involvement in the Education of Their Children, rev. 1994

U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE

Parental Involvement: Title I, Part A, April 23, 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Family, School, Community Partnerships: <http://www.cde.ca.gov/ls/pf>

California Parent Center: <http://parent.sdsu.edu>

California State PTA: <http://www.capta.org>

National Coalition for Parent Involvement in Education: <http://www.ncpie.org>

National PTA: <http://www.pta.org>

No Child Left Behind: <http://www.ed.gov/nclb>

Parent Information and Resource Centers: <http://www.pirc-info.net>

Parents as Teachers National Center: <http://www.parentsasteachers.org>

U.S. Department of Education: <http://www.ed.gov>

Policy Reviewed-1st Reading: February 28, 2013

2nd Reading & Adoption: March 20, 2013

Revised and approved by School Site Council: April 29, 2013

Approved by Board: May 16, 2013

Red Bluff Union HSD

Administrative Regulation

Parent Involvement

AR 6020

Instruction

District Strategies for Title I Schools

To ensure that parents/guardians of students participating in Title I programs are provided with opportunities to be involved in their children's education, the Superintendent or designee shall:

Involve parents/guardians of participating students in the joint development of the Title I local educational agency (LEA) plan pursuant to 20 USC 6312 and the process of school review and improvement pursuant to 20 USC 6316 (20 USC 6318)

The Superintendent or designee may:

- a. Establish a district-level committee including parent/guardian representatives from each school site to review and comment on the LEA plan in accordance with the review schedule established by the Governing Board
- b. Ensure that there is an opportunity at a public Board meeting for public comment on the LEA plan prior to the Board's approval of the plan or revisions to the plan
- c. Ensure that school-level policies on parent involvement address the role of school site councils and other parents/guardians as appropriate in the development and review of school plans

Provide coordination, technical assistance, and other support necessary to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance. (20 USC 6318)

The Superintendent or designee may:

- a. Assign person(s) in the district office to serve as a liaison to the schools regarding Title I parent involvement issues
- b. Provide training for the principal or designee of each participating school regarding Title I requirements for parent involvement, leadership strategies, and

communication skills to assist him/her in facilitating the planning and implementation of parent involvement activities

c. Provide ongoing district-level workshops to assist school site staff and parents/guardians in planning and implementing improvement strategies, and seek input from parents/guardians in developing the workshops

d. Provide information to schools about the indicators and assessment tools that will be used to monitor progress

Build the capacity of schools and parents/guardians for strong parent involvement (20 USC 6318)

The Superintendent or designee shall: (20 USC 6318)

a. Assist parents/guardians in understanding such topics as the state's academic content standards and academic achievement standards, state and local academic assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve the achievement of their children

b. Provide materials and training to help parents/guardians work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent involvement

c. Educate teachers, student services personnel, principals, and other staff, with the assistance of parents/guardians, in the value and utility of parent/guardian contributions and in how to reach out to, communicate with, and work with parents/guardians as equal partners, implement and coordinate parent/guardian programs, and build ties between parents/guardians and the schools

d. To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, public preschool, and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents/guardians in more fully participating in their children's education

e. Ensure that information related to school and parent/guardian programs, meetings, and other activities is sent to the parents/guardians of participating students in a format and, to the extent practicable, in a language the parents/guardians can understand

f. Provide other such reasonable support for parent involvement activities as parents/guardians may request

- g. Inform parents/guardians and parent organizations of the existence and purpose of parent information and resource centers in the state that provide training, information, and support to parents/guardians of participating students

In addition, the Superintendent or designee may:

- a. Involve parents/guardians in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
- b. Provide necessary literacy training, using Title I funds, if the district has exhausted all other reasonably available sources of funding for such training.
- c. Pay reasonable and necessary expenses associated with parent involvement activities, including transportation and child care costs, to enable parents/guardians to participate in school-related meetings and training sessions.
- d. Train parents/guardians to enhance the involvement of other parents/guardians.
- e. Arrange school meetings at a variety of times or, when parents/guardians are unable to attend such conferences, conduct in-home conferences between parents/guardians and teachers or other educators who work directly with participating students.
- f. Adopt and implement model approaches to improving parent involvement.
- g. Establish a districtwide parent advisory council to provide advice on all matters related to parent involvement in Title I programs.
- h. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.
- i. Make referrals to community agencies and organizations that offer literacy training, parent education programs, and/or other services that help to improve the conditions of parents/guardians and families.
- j. Provide a master calendar of district activities and district meetings.
- k. Provide information about opportunities for parent involvement through the district newsletter, web site, or other written or electronic means.
- l. Engage parent-teacher organizations to actively seek out and involve parents/guardians through regular communication updates and information sessions.
- m. To the extent practicable, provide translation services at school sites and at meetings involving parents/guardians as needed.

- n. Provide training and information to members of district and school site councils and advisory committees to help them fulfill their functions.
- o. Regularly evaluate the effectiveness of staff development activities related to parent involvement.
- p. Include expectations for parent/guardian outreach and involvement in staff job descriptions and evaluations.

Coordinate and integrate Title I parent involvement strategies with district programs (20 USC 6318)

The Superintendent or designee shall:

- a. Ensure that the evaluation include the identification of barriers to greater participation in parent involvement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background (20 USC 6318)
- b. Use the evaluation results to design strategies for more effective parent involvement and, if necessary, to recommend changes in the parent involvement policy (20 USC 6318)

The Superintendent or designee may use a variety of methods, such as focus groups, surveys, and workshops, to evaluate the satisfaction of parents/guardians and staff with the quality and frequency of district communications

Involve parents/guardians in the activities of the district served by Title I (20 USC 6318)

The Superintendent or designee may:

- a. Include information about school activities in district communications to parents/guardians
- b. To the extent practicable, assist schools with translation services or other accommodations needed to encourage participation of parents/guardians with special needs
- c. Establish processes to encourage parent/guardian input regarding their expectations and concerns for their children

The district's Board policy and administrative regulation containing parent involvement strategies shall be incorporated into the LEA plan and distributed to parents/guardians of students participating in Title I programs. (20 USC 6318)

(cf. 5145.6 - Parental Notifications)

School-Level Policies for Title I Schools

Convene an annual meeting, at a convenient time, to which all parents/guardians of participating students shall be invited and encouraged to attend, in order to inform parents/guardians of their school's participation in Title I and to explain Title I requirements and the right of parents/guardians to be involved

Involve parents/guardians in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school's parent involvement policy and, if applicable, the joint development of the plan for schoolwide programs pursuant to 20 USC 6314

If the schoolwide program plan is not satisfactory to the parents/guardians of participating students, submit any parent/guardian comments when the school makes the plan available to the district

Jointly develop with the parents/guardians of the district a school-parent compact that outlines how parents/guardians, the entire school staff, and students will share responsibility for improved student academic achievement and the means by which the school and parents/guardians will build a partnership to help students achieve state standards

This compact shall address:

- a. The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to achieve the state's student academic achievement standards
- b. Ways in which parents/guardians will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television viewing; volunteering in the classroom; and participating, as appropriate, in decisions related to their children's education and the positive use of extracurricular time
- c. The importance of communication between teachers and parents/guardians on an ongoing basis through, at a minimum:
 - (1) Frequent reports to parents/guardians on their children's progress

(2) Reasonable access to staff, opportunities to volunteer and participate in their child's classroom, and observation of classroom activities

To the extent practicable, provide full opportunities for the participation of parents/guardians with limited English proficiency, parents/guardians with disabilities, and parents/guardians of migrant children, including providing information and school reports required under 20 USC 6311(h) in a format and language such parents/guardians can understand

The district's parent involvement policy shall be made available to the local community and distributed to parents/guardians of participating students in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

The district shall annually evaluate the effectiveness of its parent involvement policy. Such evaluation may be conducted during the process of reviewing the school's single plan for student achievement in accordance with Education Code 64001.

The principal or designee, jointly with parents/guardians of participating students, shall periodically update the school's policy to meet the changing needs of parents/guardians and the school. (20 USC 6318)

Regulation RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT
approved: May 16, 2007 Red Bluff, California
revised: May 28, 2013
revised: August 21, 2013

Red Bluff Union HSD

Board Policy

BP 3515.7

Business and Noninstructional Operations

Video Monitoring

The Governing Board authorizes the use of district video cameras on district property in order to ensure the health, welfare and safety of all staff, students and visitors, and to safeguard district facilities and equipment. District video cameras may be used in locations as deemed appropriate by the Superintendent or designee.

The district shall notify staff and students through student/parent/guardian and staff handbooks that video monitoring may occur on district property, and in accordance with district regulations for video monitoring of public areas.

(cf. 0450- Comprehensive Safety Plan)

(cf. 3515- Campus Security)

Legal Reference:

EDUCATION CODE

35294-35294.9 School safety plans

Policy RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT
adopted: March 21, 2007 Red Bluff, California

Red Bluff Union HSD

Administrative Regulation

AR 3515.7

Business and Noninstructional Operations

Video Monitoring

Purpose

To protect the safety and security of students, employees, and authorized visitors to school and safeguard district facilities and equipment.

Monitoring By Video Cameras

1. Locations Subject to Monitoring

Video cameras may be used to monitor buildings, interior areas, and exterior areas, including but not limited to parking lots, perimeters, and entrances and exit doors.

2. Notice and Authorization to Monitor

Whenever and wherever video cameras are installed, signs shall be posted at conspicuous locations informing persons that the buildings and grounds may be under video monitoring: These signs will inform all persons that the video monitoring is either continuous or random and whether it is monitored or not monitored.

System Operation

Equipment shall not monitor areas where public and employees have a reasonable expectation of privacy, such as lockers rooms and adult and student restrooms.

There shall be no video monitoring or recording of any lawful union activity on district school grounds.

The use of video monitoring equipment on school grounds shall be supervised and controlled by the building principal or Superintendent. The building principal shall designate an administrator who operates the system and maintains the recordings.

Video recording should be reviewed when there is a need to do so, either because an incident has been reported or is suspected to have occurred. Examples of such include, but are not limited to:

1. Incidences of property damage

2. Theft
3. Trespassing
4. Personal injury, etc.

Administrative staff assigned to the video monitoring system shall be required to review and apply these regulations in performing their duties and functions related to operation of the system.

Audio shall not be part of the video recording made, reviewed, or stored by district staff.

Staff and students are prohibited from unauthorized use, tampering with, or otherwise interfering with video recording and/or video camera equipment and will be subject to appropriate disciplinary action. Disciplinary action shall be consistent with district standards and may include, but not be limited to, written reprimand, suspension, expulsion, demotion or dismissal, depending upon the nature and severity of the situation.

The district shall provide reasonable safeguards, including but not limited to, password protection, well-managed fire walls, and control of physical access to protect the monitoring system from unauthorized users, and unauthorized use.

The regulations shall be incorporated into training and orientation programs. The regulations should be reviewed and updated periodically.

Video monitors shall be located in an administrative office at the school and in the district central security office. Video monitors shall not be located in an area that enables public viewing.

Video monitoring equipment shall be used in accordance with all school Board policies, including the district's non-discrimination policy and its corresponding regulations relating to privacy and safety.

Storage and Security

Video recordings should record for 24 hours and shall be stored for a minimum of 8 school days after initial recording, whereupon, if the principal or designee knows of no reason for continued storage, such recordings will be released for erasure. Storage of video recordings will be dependent upon the type of system installed, which could vary from school to school and with the introduction of new technology.

Video recordings held for review of property or student incidences shall be maintained in their original form pending resolution. Tapes then will be released for erasure, copied for authorized law enforcement agencies, or retained as necessary as part of the student's educational record in accordance with established district procedures and applicable law.

All tapes or other storage devices that are not in use shall be stored securely and in a locked receptacle located in a controlled access area. All storage devices that have been used shall be numbered and dated. Access to the storage devices shall be limited to authorized personnel. Logs shall be kept of all instances of access to, and use of, recorded materials.

Student and Personnel Records

Retained video recordings are treated by the district as part of a student's educational record or staff member's personnel record. The district shall comply with all applicable State and Federal laws and district Board policies related to record maintenance, retention, and disclosure.

Requests to review video recordings shall comply with all applicable State and Federal laws and Board policies relating to student records, employment records, and guidelines for responding to public requests for information.

Viewing Requests

All requests for review of video recordings that are considered an educational record and/or personnel record shall be submitted in writing. Requests for viewing shall be limited to those parents/guardians, students and/or district officials with a direct interest in the proceedings as authorized by the principal and only the portion of the video recording concerning the related specific incident shall be made available for viewing.

Written requests for viewing shall be made within five school days of the date of recording, and/or notice of the recording.

Written approval/denial for viewing shall be made within six school days of receipt of the request and so communicated to the requesting individual. An applicant may submit a written appeal to the Superintendent within three school days of receiving the denied request. The Superintendent shall approve/deny the appeal within three school days. An appeal shall be considered denied if no response is issued by the Superintendent within the three school day period.

Video recordings shall be made available for viewing within three school days of approval.

Actual viewing shall be permitted only at school-related sites, including the school buildings or essential administrative offices.

All viewing shall include the building principal, or his/her designee.

A written log shall be maintained for those viewing video recordings, including the date of viewing, reason for viewing, date the recording was made, location at school or district

office, and signature of the viewer.

Video recordings will remain the property of the district and may be reproduced only in accordance with law, including applicable Board policy and regulations.

Regulation RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT
approved: March 21, 2007 Red Bluff, California

Red Bluff Joint Union High School District

Board Policy

Search and Seizure

BP 5145.12

Students

The Governing Board is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health and welfare of students and staff, school officials may search students, their property, and/or district property under their control and may seize illegal, unsafe, or otherwise prohibited items.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515- Campus Security)
(cf. 3515.3- District Police/Security Department)
(cf. 5131 - Conduct)
(cf. 5131.7- Weapons and Dangerous Instruments)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

The Board urges that employees exercise discretion and good judgment. When conducting a search or seizure, employees shall act in accordance with law, Board policy, and administrative regulation.

(cf. 0410- Nondiscrimination in District Programs and Activities)
(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 5145.3- Nondiscrimination/Harassment)

The Superintendent or designee shall ensure that staff who conduct student searches receive training regarding the requirements of the district's policy and administrative regulation and other legal issues, as appropriate.

(cf. 4131- Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331- Staff Development)

School officials may search any individual student, his/her property, or district property under his/her control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, clothing, backpacks, student vehicles parked on district property or adjacent street, cellular

phones, or other electronic communication devices, including but not limited to, reviewing messages or viewing pictures.

Any search of a student, his/her property, or district property under his/her control shall be limited in scope and designed to produce evidence related to the alleged violation. Factors to be considered by school officials when determining the scope of the search shall include the danger to the health or safety of students or staff, such as the possession of weapons, drugs, or other dangerous instruments, and whether the item(s) to be searched by school officials are reasonably related to the contraband to be found. In addition, school officials shall consider the intrusiveness of the search in light of the student's age, gender, and the nature of the alleged violation.

Employees shall not conduct strip searches or body cavity searches of any student. (Education Code 49050)

Searches of individual students shall be conducted in the presence of at least two district employees.

The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.

(cf. 5145.11- Questioning and Apprehension)

Use of Metal Detectors

The Board believes that the presence of weapons in the schools threatens the district's ability to provide the safe and orderly learning environment to which district students and staff are entitled. The Board also believes that metal detector searches offer a reasonable means to keep weapons out of the schools and mitigate the fears of students and staff.

The Superintendent or designee shall use metal detectors at district schools as necessary to help provide a safe learning environment. He/she shall establish a plan to ensure that metal detector searches are conducted in a uniform and consistent manner.

Use of Trained Dogs

In an effort to keep the schools free of dangerous contraband, the district may use specially trained, nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy.

The dogs may sniff the air around lockers, desks, or vehicles on district property or at district-sponsored events. Dogs shall not sniff within the close proximity of students or other persons and may not sniff any personal items on those persons without their consent.

Legal Reference:
EDUCATION CODE

32280-32289 School safety plans
35160 Authority of governing boards
35160.1 Broad authority of school districts
48900-48927 Suspension and expulsion
49050-49051 Searches by school employees
49330-49334 Injurious objects

PENAL CODE

626.9 Firearms
626.10 Dirks, daggers, knives or razor

CALIFORNIA CONSTITUTION

Article I, Section 28(c) Right to Safe Schools

COURT DECISIONS

Redding v. Safford Unified School District, (9th Cir. 2008) 531 F.3d 1071
B.C. v. Plumas, (9th Cir. 1999) 192 F.3d 1260
Jennings v. Joshua Independent School District, (5th Cir. 1989) 877 F.2d 313
O'Connor v. Ortega, (1987) 480 U.S. 709
New Jersey v. T.L.O., (1985) 469 U.S. 325
Horton v. Goose Creek Independent School District, (5th Cir. 1982) 690 F.2d 470
Zamora v. Pomeroy, (10th Cir. 1981) 639 F.2d 662

ATTORNEY GENERAL OPINIONS

83 Ops.Cal.Atty.Gen. 257 (2001)
75 Ops.Cal.Atty.Gen. 155 (1992)

Management Resources:

NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS

The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

WEB SITES

CSBA: <http://www.csba.org>
California Attorney General's Office: <http://caag.state.ca.us>
California Department of Education, Safe Schools: <http://www.cde.ca.gov/ls/ss>
National Institute of Justice: <http://www.ojp.usdoj.gov/nij>

Policy RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT

adopted: March 15, 1995 Red Bluff, California

revised: June 17, 2009

revised: First Reading 6/20/12, Second Reading 8/15/12

Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 1182

John A. v. San Bernardino School District (1982) 33 Cal. 3d 301

ATTORNEY GENERAL OPINIONS

Ops.Cal.Atty.Gen. 146 (2001)

Ops.Cal.Atty.Gen. 91 (1997)

Ops.Cal.Atty.Gen. 85 (1997)

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Civil Rights Data Collection Summary, March 2012

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>

U.S. Department of Education, Office of Safe and Drug-Free Schools:

<http://www.ed.gov/about/offices/list/osdfs>

Policy RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT

adopted: July 16, 1997 Red Bluff, California

revised: May 16, 2007

revised: December 12, 2012

Red Bluff Union HSD

Board Policy

Suspension And Expulsion/Due Process

BP 5144.1

Students

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

The grounds for suspension and expulsion and the procedures for considering, recommending and/or implementing suspension and expulsion shall be those specified in law and administrative regulation.

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, and in accordance with the district's nondiscrimination policies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Except for single acts of a grave nature or offenses for which suspension or expulsion is required by law, suspension or expulsion shall be used only when the student involved has a history of misconduct and other means of correction have failed to bring about proper conduct or the student's presence causes a continuing danger to himself/herself or others.

To correct the behavior of students who are subject to discipline, the Superintendent or designee, to the extent allowed by law, shall use alternative disciplinary measures that keep students in school during the school day.

(cf. 1020 - Youth Services)

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6164.5 - Student Success Teams)

Alternatives to suspension or expulsion also shall be used with students who are truant, tardy, or otherwise absent from assigned school activities.

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

Suspended or expelled students shall be denied the privilege of participation in all extracurricular activities during the period of suspension or expulsion.

(cf. 6145 - Extracurricular and Co-curricular Activities)

(cf. 6145.2 - Athletic Competition)

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings and appeals as specified in administrative regulation and/or law. (Education Code 48911, 48915, 48915.5)

(cf. 5119 - Students Expelled from Other Districts)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))

Removal from Class by a Teacher and Parental Attendance

When suspending a student from class for committing an obscene act, engaging in habitual profanity or vulgarity, disrupting school activities, or otherwise willfully defied valid staff authority, the teacher of the class may require any parent/guardian who lives with the student to attend a portion of the school day in the class from which the student is being suspended, to assist in resolving the classroom behavior problems. (Education Code 48900.1)

Teachers should reserve the option of required parental attendance for cases in which they have determined that it is the best strategy to promote positive interaction between the student and his/her parents/guardians and to improve classroom behavior.

Any teacher requiring parental attendance pursuant to this policy shall apply the policy uniformly to all students within the classroom. (Education Code 48900.1)

When a teacher requires parental attendance, the principal shall send a written notice to the parent/guardian stating that his/her attendance is required pursuant to law. (Education Code 48900.1)

Contempt

-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

Drug paraphernalia

-11058 Standards and schedules

LABOR CODE

Discharge or discrimination against employee for taking time off to appear in school on behalf of a child

PENAL CODE

Principal of a crime, defined

Assault defined

Assault fines

Battery defined

Battery on school property

Sexual battery

Assault with deadly weapon

Hazing

Rape defined

c Unlawful sexual intercourse

Sodomy defined

Lewd or lascivious acts with child under age 14

a Oral copulation

Penetration of genital or anal openings

Laser pointers

Hate crime defined

Interference with exercise of civil rights

Aggravating factors for punishment

Enhanced penalties for hate crimes

Entry upon campus after written notice of suspension or dismissal without permission

Gun-Free School Zone Act of 1995

Dirks, daggers, knives, razors, or stun guns

Supporting person; attendance during testimony of witness

WELFARE AND INSTITUTIONS CODE

Counseling

UNITED STATES CODE, TITLE 18

Definitions, firearm

UNITED STATES CODE, TITLE 20

(K) Placement in alternative educational setting

Gun-free schools

COURT DECISIONS

T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267

Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421

Board of Education of Sacramento City Unified School District v. Sacramento County

Board of Education and Kenneth H. (2001) 85 Cal.App.4th 1321

Garcia v. Los Angeles Board of Education (1991) 123 Cal. App. 3d 807

A parent/guardian who has received a written notice shall attend class as specified in the notice. After completing the classroom visit and before leaving school premises, the parent/guardian also shall meet with the principal or designee. (Education Code 48900.1)

When a parent/guardian does not respond to the request to attend school, the principal or designee shall contact him/her by telephone, mail, or other means that maintains the confidentiality of the student's records.

(cf. 5125 - Student Records)

District regulations and school-site rules for student discipline shall include procedures for implementing parental attendance requirements. Parents/guardians shall be notified of this policy prior to its implementation. (Education Code 48900.1)

Decision Not to Enforce Expulsion Order

On a case-by-case basis, the enforcement of an expulsion order may be suspended by the Board pursuant to the requirements of law and administrative regulation.

Legal Reference:

EDUCATION CODE

Sexual harassment

Hate violence

Enrollment of students in community school

Program for expelled students

Interagency School Safety Demonstration Act of 1985

Open board meetings

Closed sessions (regarding suspensions)

Rules (for government and discipline of schools)

Rules and procedures on school discipline

Readmission; contact with juvenile justice system

-48667 Community day schools

Foster youth

-48927 Suspension and expulsion

Speech and other communication

Parental notifications

-49079 Privacy of student records

CIVIL CODE

Privileged communication

Defamation liability

CODE OF CIVIL PROCEDURE

-1997 Subpoenas; means of production

GOVERNMENT CODE

Red Bluff Union HSD

Administrative Regulation

Suspension And Expulsion/Due Process

AR 5144.1

Students

Definitions

Suspension from school means removal of a student from ongoing instruction for adjustment purposes. However, "suspension" does not mean any of the following: (Education Code 48925)

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Governing Board for students of the same grade level.
2. Referral to a certificated employee designated by the principal to advise students.
3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910. Removal from a particular class shall not occur more than once every five school days.

Expulsion means removal of a student from the immediate supervision and control, or the general supervision, of school personnel. (Education Code 48925)

Day means a calendar day unless otherwise specifically provided. (Education Code 48925)

School day means a day upon which the schools of the district are in session or weekdays during the summer recess. (Education Code 48925)

Student includes a student's parent/guardian or legal counsel. (Education Code 48925) Principal's

designee means one or more administrators or, if there is not a second administrator at one school site, a certificated person specifically designated by the principal, in writing, to assist with disciplinary procedures. Only one such person may be designated at any time as the principal's primary designee and only one such person may be designated as secondary designee for the school year. The names of such persons shall be on file in the principal's office. (Education Code 48911)

School property, for the purposes described in Education Code 48900, includes, but is not limited to, electronic files and databases. (Education Code 48900(t))

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, suspension and expulsion. . (Education Code 48900.1, 48980)

(cf. 5144- Discipline)

(cf. 5145.6- Parental Notifications)

Grounds for Suspension and Expulsion

Any student, including a student with disabilities, may be subject to suspension or expulsion when it is determined that he/she:

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

1. Caused, attempted to cause, or threatened to cause physical injury to another person or willfully used force or violence upon the person of another, except in self-defense. (Education Code 48900(a))

A student who aids or abets the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31, may be suspended, but not expelled. However, such a student may be suspended or expelled pursuant to Education Code 48900(a) when he/she has been adjudged by a juvenile court to have committed, as an aider or abettor, a crime of physical violence in which the victim suffered great or serious bodily injury. (Education Code 48900(t))

2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code 48900(b))

(cf. 5131 - Conduct)

(cf. 5131.7- Weapons and Dangerous Instruments)

3. Unlawfully possessed, used, sold, or otherwise furnished, or was under the influence of, any controlled substance as defined in the Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind (Education Code 48900(c))

(cf. 5131.6 - Alcohol and Other Drugs)

4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance or material and represented same as controlled substance, alcoholic beverage or intoxicant (Education Code 48900(d))

5. Committed or attempted to commit robbery or extortion (Education Code 48900(e))
6. Caused or attempted to cause damage to school property or private property (Education Code 48900(±))
7. Stole or attempted to steal school property or private property (Education Code 48900(g))
8. Possessed or used tobacco or any products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel, except that this restriction shall not prohibit a student from using or possessing his/her own prescription products. (Education Code 48900(h))

(cf. 5131.62- Tobacco)

9. Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code 48900(i))
10. Unlawfully possessed offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5 (Education Code 489000))
11. Disrupted school activities or otherwise willfully defied the valid authority of Supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties (Education Code 48900(k))

(cf. 5131.4 - Student Disturbances)

12. Knowingly received stolen school property or private property (Education Code 48900(1))
13. Possessed an imitation firearm.

Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm (Education Code 48900(m))

14. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a or 289, or committed a sexual battery as defined in Penal Code 243.4 (Education Code 48900(n))
15. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness. (Education Code 48900(o))
16. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. (Education Code 48900(p))

17. Engaged in, or attempted to engage in, hazing. (Education Code 48900(q))

Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. Hazing does not include athletic events or school-sanctioned events. (Education Code 48900(q))

18. Engaged in an act of bullying. (Education Code 48900(r))

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of placing a reasonable student in fear of harm to himself/herself or his/her property; cause the student to experience a substantially detrimental effect on his/her physical or mental health; or cause the student to experience substantial interferences with his/her academic performance or ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying shall include any act of sexual harassment, hate violence, or harassment, threat, or intimidation, as defined in Education Code 48900.2, 48900.3, or 48900.4 (items #20-22 below), that has any of the effects described above on a reasonable student.

Electronic act means the transmission of a communication, including, but not limited to, a message, text, sound, image, or post on a social network Internet web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager. A post on a social network Internet web site shall include, but is not limited to, the posting or creation of a burn page or the creation of a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above.

Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of his/her age, or for a person of his/her age with his/her disability. (Education Code 48900(r))

(cf. 1114 - District-Sponsored Social Media)

(cf. 5131.2 - Bullying)

(cf. 6164.4- Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6- Identification and Education under Section 504)

19. Made terrorist threats against school officials and/or school property. (Education Code 48900.7)

A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person, or

property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. (Education Code 48900.7)

A student in grades 4-12 is also subject to suspension or recommendation for expulsion when it is determined that he/she:

20. Committed sexual harassment as defined in Education Code 212.5 (Education Code 48900.2)

Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)

(cf. 5145.7- Sexual Harassment)

21. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (Education Code 48900.3)

Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating another person, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)

(cf. 5145.9- Hate-Motivated Behavior)

22. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

(cf. 5145.3- Nondiscrimination/Harassment)

A student may be suspended or expelled for any of the acts listed above if the act is related to school activity or school attendance occurring at any district school or within any other school district, at any time, including but not limited to, the following: (Education Code 48900)

1. While on school grounds
2. While going to or coming from school

(cf. 5131.1 - Bus Conduct)

3. During the lunch period, whether on or off the school campus

(cf. 5112.5- Open/Closed Campus)

4. During, going to, or coming from a school-sponsored activity

Removal from Class by a Teacher and Parental Attendance

A teacher may remove any student from his/her class for the remainder of the day and the following day for any act listed in "Grounds for Suspension and Expulsion" above. (Education Code 48910)

When removing a student from his/her class, the teacher shall immediately report this action to the principal or designee and send the student to the principal or designee for appropriate action. If that action requires the continuing presence of the student at school, he/she shall be appropriately supervised during the class periods from which he/she has been removed. (Education Code 48910)

As soon as possible, the teacher shall ask the student's parent/guardian to attend a parent-teacher conference regarding the removal. A counselor or psychologist may attend the conference if it is practicable, and a school administrator shall attend if either the parent/guardian or teacher so requests. (Education Code 48910)

A student removed from class shall not be returned to class during the period of removal without the approval of the teacher of the class and the principal. (Education Code 48910)

A student removed from class shall not be returned to class during the period of removal without the approval of the teacher of the class and the principal. (Education Code 48910)

A student removed from class shall not be placed in another regular class during the period of removal. However, if a student is assigned to more than one class per day, he/she may be placed in any other regular classes except those held at the same time as the class from which the student was removed. (Education Code 48910)

The teacher of any class from which a student is removed may require the student to complete any assignments and tests missed during the removal. (Education Code 48913)

Pursuant to Board policy, a teacher may provide that the parent/guardian of a student whom the teacher has removed attend a portion of a school day in his/her child's classroom. When a teacher makes this request, the principal shall send the parent/guardian a written notice that the parent/guardian's attendance is requested pursuant to law. (Education Code 48900.1)

The notice shall specify that the attendance may be on either the date the student is scheduled to return to class or within one week thereafter.

This notice shall also:

1. Inform the parent/guardian when his/her presence is expected and by what means he/she may arrange an alternate date
2. State that if the parent/guardian does not have a means of transportation to school, he/she may ride the school bus with the student
3. Ask the parent/guardian to meet with the principal after the visit and before leaving school, as required by Education Code 48900.1

Suspension by Superintendent, Principal, or Principal's Designee

The Superintendent, principal, or designee may suspend a student for any of the acts listed in "Grounds for Suspension and Expulsion" above. A student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct in the student. (Education Code 48900.5)

However, the Superintendent, principal, or designee may impose a suspension upon a first offense if he/she determines that the student violated items #1-5 listed in "Grounds for Suspension and Expulsion" above or if the student's presence causes a danger to persons or property or threatens to disrupt the instructional process. (Education Code 48900.5)

In addition, the Superintendent, principal or designee shall immediately suspend any student found at school or at a school activity to be: (Education Code 48915)

1. Possessing, as verified by a district employee, selling or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
2. Brandishing a knife, as defined in Education Code 48915(g)
3. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
4. Committing or attempting to commit a sexual assault or committing a sexual battery as defined in item #14 under "Grounds for Suspension and Expulsion" above.
5. Possessing an explosive as defined in 18 USC 921

A student may be suspended from school for not more than 20 school days in any school year, unless for purposes of adjustment, the student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class, in which case suspension shall not exceed 30 days in any school year. However, this restriction on the number of days of suspension does not apply when the suspension is extended pending an expulsion. (Education Code 48903, 48911, 48912)

(cf. 6184 - Continuation Education)

The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903)

Suspensions shall be initiated according to the following procedures:

1. Informal Conference: Suspension shall be preceded by an informal conference conducted by the principal, designee or the Superintendent with the student and, whenever practicable, the teacher, supervisor or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, presented with the evidence against him/her; and given the opportunity to present his/her version and evidence in support of his/her defense. (Education Code 48911)

This conference may be omitted if the principal, designee or the Superintendent determines that an emergency situation exists. An emergency situation involves a clear and present danger to the lives, safety or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of a conference. The conference shall be held within two school days, unless the student

waives his/her right to it or is physically unable to attend for any reason. In such a case, the conference shall be held as soon as the student is physically able to return to school. (Education Code 48911)

2. Administrative Actions: All requests for student suspension are to be processed by the principal or designee. A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)

3. Notice to Parents/Guardians: At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/guardian shall be notified in writing of the suspension. (Education Code 48911)

This notice shall state the specific offense committed by the student. (Education Code 48900.8)

In addition, the notice may state the date and time when the student may return to school. If school officials wish to ask the parent/guardian to confer regarding matters pertinent to the suspension, the notice may also add that state law requires the parent/guardian to respond to such requests without delay.

4. Parent/Guardian Conference: Whenever a student is suspended, school officials may meet with the parent/guardian to discuss the cause(s) and duration of the suspension, the school

policy involved, and any other pertinent matter. (Education Code 48914)

While the parent/guardian is required to respond without delay to a request for a conference about his/her child's behavior, no penalties may be imposed on the student for the failure of the parent/guardian to attend such conference. The student may not be denied readmission solely because the parent/guardian failed to attend the conference. (Education Code 48911)

5. Extension of Suspension: If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision. (Education Code 48911)

Any extension of the original period of suspension shall be preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with

a meeting requested by the student or parent/guardian to challenge the original suspension. Extension of the suspension may be made only if the Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process. (Education Code 48911)

Suspension by the Board

The Board may suspend a student for any of the acts listed in "Grounds for Suspension and Expulsion" above and within the limits specified in "Suspension by Superintendent, Principal, or Designee" above. (Education Code 48912)

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester if any of the acts listed in "Grounds for Suspension and Expulsion" occurred. The suspension shall meet the requirements of Education Code 48915. (Education Code 48912.5)

When the Board is considering a suspension, disciplinary action, or any other action (except expulsion) against any student, it shall hold closed sessions if a public hearing would lead to disclosure of information violating a student's right to privacy under Education Code 49073-49079. (Education Code 35146, 48912)

(cf. 9321 - Closed Session Purposes and Agendas)

The Board shall provide the student and his/her parent/&,amp; guardian with written notice of the closed session by registered or certified mail. Upon receiving this notice, the student or parent/guardian may request a public meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that

conflicts with any other student's right to privacy still shall be held in closed session.
(Education Code 35146, 48912)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

The Board shall expel, as required by law, any student found to have committed any offense listed below under "Mandatory Recommendation and Mandatory Expulsion." (Education Code 48915)

For all other grounds listed above under "Grounds for Suspension and Expulsion," the Board shall order a student expelled upon the recommendation of the Superintendent, principal or designee, only if the Board makes a finding of either or both of the following: (Education Code 48915 (b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

Mandatory Recommendation for Expulsion

Unless the Superintendent, principal, or designee finds that expulsion is inappropriate due to particular circumstances, the Superintendent, principal, or designee shall recommend a student's expulsion for any of the following acts: (Education Code 48915 (a))

1. Causing serious physical injury to another person, except in self-defense
2. Possession of any knife as defined in Education Code 48915(g), explosive or other dangerous object of no reasonable use to the student
3. Unlawful possession of any controlled substance, as listed in Health and Safety Code 11053-11058, except for the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis
4. Robbery or extortion
5. Assault or battery, as defined in Penal Code 240 and 242, upon any school employee

Mandatory Recommendation and Mandatory Expulsion

The Superintendent, principal, or designee shall recommend that the Board expel any student found at school or at a school activity to be: (Education Code 48915 (c))

1. Possessing, as verified by a district employee, or selling or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the firearm from a certificated school employee, with the principal or designee's concurrence
2. Brandishing a knife as defined in Education Code 48915(g) at another person
3. Unlawfully selling a controlled substance listed in Health and Safety Code 11053- 11058.
4. Committing or attempting to commit a sexual assault or committing a sexual battery as defined in item #14 under "Grounds for Suspension and Expulsion" above
5. Possessing an explosive as defined in 18 USC 921.

Upon finding that the student committed any of the above acts, the Board shall expel the student. (Education Code 48915)

Student's Right to Expulsion Hearing

Any student recommended for expulsion shall be entitled to a hearing to determine whether he/she should be expelled. The hearing shall be held within 30 school days after the Superintendent, principal, designee determines that the student has committed one of the acts listed under "Grounds for Suspension and Expulsion." (Education Code 48918(a))

The student is entitled to at least one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion. (Education Code 48918(a))

If the Board finds it impracticable during the school year to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held. (Education Code 48918(a))

If the Board finds it impractical to comply with the time requirements of the expulsion hearing due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code 48925. Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year. (Education Code 48918(a))

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay. (Education Code 48918(a))

Rights of Complaining Witness

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental or emotional needs of a

student who is the complaining witness. (Education Code 48918.5)

Whenever the Superintendent or designee recommends an expulsion hearing that addresses allegations of sexual assault or sexual battery, he/she shall give the complaining witness a copy of the district's suspension and expulsion policy and regulation and shall advise the witness of his/her right to : (Education Code 48918.5)

1. Receive five days' notice of his/her scheduled testimony at the hearing
2. Have up to two adult support persons of his/her choosing present in the hearing at the time he/she testifies
3. Have a closed hearing during the time he/she testifies

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witnesses and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending. (Education Code 48918.5)

Written Notice of the Expulsion Hearing

Written notice of the expulsion hearing shall be forwarded to the student and the student's parent/guardian at least 10 calendar days before the date of the hearing. The notice shall include: (Education Code 48918(b))

1. The date and place of the hearing
2. A statement of the specific facts, charges, and offense upon which the proposed expulsion is based
3. A copy of district disciplinary rules which relate to the alleged violation
4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code 48915.1, to provide information about the student's status in the district to any other district in which the student seeks enrollment. This obligation applies when a student is expelled for acts other than those described in Education Code 48915(a) or (c)

(cf. 5119- Students Expelled from Other Districts)

5. The opportunity for the student or the student's parent/guardian to appear in person or be represented by legal counsel or by a non attorney advisor.

Legal counsel means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

Non attorney advisor means an individual who is not an attorney or lawyer, but who is familiar

with the facts of the case and has been selected by the student or student's parent/guardian to provide assistance at the hearing.

6. The right to inspect and obtain copies of all documents to be used at the hearing
7. The opportunity to confront and question all witnesses who testify at the hearing.
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses.

Conduct of Expulsion Hearing

1. Closed Session: Notwithstanding the provisions of Government Code 54953 and Education Code 35145, the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such request is made, the meeting shall be public unless another student's privacy rights would be violated. (Education Code 48918(c))

Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether or not the student should be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student shall also be allowed to attend the closed session. (Education Code 48918(c)) There are no alternative procedures to avoid the threatened harm, including but not limited to videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television. (Education Code 48918(c))

2. Record of Hearing: A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made. (Education Code 48918(g))

3. Subpoenas: Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the action that gave rise to the recommendation for expulsion. After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with the Code of Civil Procedure 1985-1985.2 and enforced in accordance with Government Code 11455.20. (Education Code 48918(i))

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding. (Education Code 48918(i))

If the Board determines, or if the hearing officer or administrative panel finds and

submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in item #4 below. (Education Code 48918(i))

4. Presentation of Evidence: Technical rules of evidence shall not apply to expulsion hearing, but relevant evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. The decision of the Board to expel must be supported by substantial evidence that the student committed any of the acts pursuant to Education Code 48900 and listed in "Grounds for Suspension and Expulsion" above. (Education Code 48918(h))

Findings of fact shall be based solely on the evidence at the hearing. While no finding shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm. (Education Code 48918 (f))

In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included in the hearing record.

5. Testimony by Complaining Witnesses: The following procedures shall be observed when hearings involve allegations of sexual assault or sexual battery by a student: (Education Code 48918, 48918.5)

- a. Any complaining witness shall be given five days' notice before being called to testify.
- b. Any complaining witness shall be entitled to have up to two adult support persons, including but not limited to a parent/guardian or legal counsel, present during his/her testimony
- c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential.
- d. The person presiding over the hearing may remove a support person whom he/she finds is disrupting the hearing.
- e. If one or both support persons are also witnesses, the hearing shall be conducted in accordance with Penal Code 868.5.
- f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing determines that extraordinary circumstances require the evidence to be heard. Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining witness shall be entitled to be represented by a parent/guardian, legal counsel or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.

g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment.

(1) The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony.

(2) At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which he/she may leave the hearing room.

(3) The person conducting the hearing may:

(a) Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness.

(b) Limit the time for taking the testimony of a complaining witness to the hours he/she is normally in school, if there is no good cause to take the testimony during other hours

(c) Permit one of the support persons to accompany the complaining witness to the witness stand

6. Decision: The Board's decision as to whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed. (Education Code 48918(a))

Alternative Expulsion Hearing: Hearing Officer or Administrative Panel

Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer or with the Office of Administrative Hearings of the State of California for a hearing officer. Alternatively, the Board may appoint an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled. (Education Code 48918(d))

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures applicable to a hearing conducted by the Board as specified above in "Conduct of Expulsion Hearing," including the requirement to issue its decision within 40 school days of the student's removal from school, unless the student requests that the decision be postponed. (Education Code 48918(a) and (d)) (Education Code 48918 (a) and (d))

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the expulsion proceeding shall be terminated and the student shall be immediately reinstated. The Superintendent or designee shall place the student in a classroom instructional program, any other instructional program, a rehabilitation program, or any combination of these

programs after consulting with district staff, including the student's teachers, and with the student's parent/guardian. The decision to not recommend expulsion shall be final. (Education Code 48918(e))

If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order. (Education Code 48918(f))

In accordance with Board policy, the hearing officer or administrative panel may recommend that the Board suspend the enforcement of the expulsion for a period of one year. (Education Code 48917, 48918)

Final Action by the Board

Whether the expulsion hearing is conducted in closed or public session by the Board, a hearing officer, or an administrative panel, the final action to expel shall be taken by the Board at a public meeting. (Education Code 48918U))

(cf. 9321.1 - Closed Session Actions and Reports)

If the Board conducts the hearing and reaches a decision not to expel, this decision shall be final, and the student shall be reinstated immediately.

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the district. For a student expelled for an act listed under "Mandatory Recommendation and Mandatory Expulsion" above, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the semester following the semester in which the expulsion occurred. If an expulsion is ordered during the summer session or the intersession period of a year-round program, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the semester following the summer session or intersession period in which the expulsion occurred. (Education Code 48916)

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which may include: (Education Code 48916)

1. Periodic review as well as assessment at the time of review, for readmission
2. Recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service or other rehabilitative programs

With parent/guardian consent, students who have been expelled for reasons relating to controlled

substances or alcohol may be required to enroll in a county-sponsored drug rehabilitation program before returning to school. (Education Code 48916.5)

Written Notice to Expel

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian. This notice shall include the following:

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed above under "Grounds for Suspension and Expulsion" (Education Code 48900.8)
2. The fact that a description of readmission procedures will be made available to the student and his/her parent/guardian (Education Code 48916)
3. Notice of the right to appeal the expulsion to the County Board of Education (Education Code 48918)
4. Notice of the alternative educational placement to be provided to the student during the time of expulsion (Education Code 48918)
5. Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1 (Education Code 48918)

Decision Not to Enforce Expulsion Order

In accordance with Board Policy, when deciding whether to suspend the enforcement of an expulsion order, the Board shall take into account the following criteria:

1. The student's pattern of behavior
2. The seriousness of the misconduct
3. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program

The suspension of the enforcement of an expulsion shall be governed by the following:

1. The Board may, as a condition of the suspension of enforcement, assign the student to a school, class or program appropriate for the student's rehabilitation. This

rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program. (Education Code 48917)

2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status. (Education Code 48917)
3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion" above or violates any of the district's rules and regulations governing student conduct. (Education Code 48917)
4. When the suspension of the enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order. (Education Code 48917)
5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings. (Education Code 48917)
6. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall inform the parent/guardian of the right to appeal the expulsion to the County Board, the alternative educational placement to be provided to the student during the period of expulsion, and the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of his/her status with the expelling district, pursuant to Education Code 48915.1(b). (Education Code 48918(j))
7. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board. (Education Code 48917)

Right to Appeal

The student or parent/guardian is entitled to file an appeal of the Board's decision with the County Board. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion order is suspended and the student is placed on probation. (Education Code 48919)

The student shall submit a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of appeal with the County Board. The district shall provide the student with these documents within 10 school days following the student's written request. (Education Code 48919)

Notifications to Law Enforcement Authorities

Prior to the suspension or expulsion of any student, the principal designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may have violated Penal Code 245. (Education Code 48902)

The principal or designee also shall notify appropriate city or county law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance. In addition, law enforcement authorities shall be notified regarding any acts by students regarding the possession, sale or furnishment of firearms, explosives, or other dangerous weapons in violation of Education Code 48915(c)(1) or (5) or Penal Code 626.9 and 626.10. (Education Code 48902)

Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate city or county law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900 (c) or (d), relating to the possession, use, offering or sale of controlled substances, alcohol or intoxicants of any kind. (Education Code 48902)

Post-Expulsion Placements

The Board shall refer expelled students to a program of study that is: (Education Code 48915, 48915.01)

1. Appropriately prepared to accommodate students who exhibit discipline problems
2. Not provided at a comprehensive middle, junior or senior high school or at any elementary school, unless the program is offered at a community day school established at such a site
3. Not housed at the school site attended by the student at the time of suspension

(cf. 6158 - Independent Study)

(cf. 6185- Community Day School)

When the placement described above is not available, and when the County Superintendent so certifies, students expelled for acts described in items #6 through #13 and #20-22 under

"Grounds for Suspension and Expulsion" above may be referred to a program of study that is provided at another comprehensive middle, junior, or senior high school, or at an elementary school. (Education Code 48915)

The program for a student expelled from any of grades K-6 shall not be combined or merged with programs offered to students in any of grades 7-12. (Education Code 48916.1)

Readmission After Expulsion

Readmission procedures shall be as follows:

1. On the date set by the Board when it ordered the expulsion, the district shall consider readmission of the student. (Education Code 48916)

2. The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met. School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
3. The Superintendent or designee shall transmit to the Board his/her recommendation regarding readmission. The Board shall consider this recommendation in closed session if information would be disclosed in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.
4. If the readmission is granted, the Superintendent or designee shall notify the student and parent/guardian, by registered mail, of the Board's decision regarding readmission.
5. The Board may deny readmission only if it finds that the student has not satisfied the conditions of the rehabilitation plan or that the student continues to pose a danger to campus safety or to other district students or employees. (Education Code 48916)
6. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school. (Education Code 48916)
7. The Board shall provide written notice to the expelled student and parent/guardian describing the reasons for denying re-admittance into the regular program. This notice shall indicate the Board's determination of the educational program which the

Board has chosen. The student shall enroll in that program unless the parent/guardian chooses to enroll the student in another school district. (Education Code 48916)

Maintenance of Records

The district shall maintain a record of each suspension and expulsion, including its specific cause(s).

Expulsion records of any student shall be maintained in the student's mandatory interim record, and sent to any school in which the student subsequently enrolls upon written request by that school. (Education Code 48918(k))

(cf. 5125- Student Records)

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this district. (Education Code 48915.1)

(cf. 5119 - Students Expelled from Other Districts)

Outcome Data

The Superintendent or designee shall maintain the following data: (Education Code 48900.8, 48916.1)

1. The number of students recommended for expulsion
2. The specific grounds for each recommended expulsion
3. Whether the student was subsequently expelled
4. Whether the expulsion order was suspended
5. The type of referral made after the expulsion
6. The disposition of the student after the end of the expulsion period

Regulation RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT
approved: July 16, 1997 Red Bluff, California
revised: June 17, 2009
revised: November 14, 2012

Red Bluff Union HSD

Board Policy

Dress And Grooming

BP 5132

Students

Although the grooming and dress of students will be, generally, left to the judgment of parents and guardians, the students of Red Bluff Joint Union High School District feel that minimal dress standards need to be established in order to provide a healthy and safe learning environment for students. We believe that a healthy and safe learning environment is essential for student learning and that minimal dress standards establish a basic tone of behavior, which fosters respect for self and others. It is with these concepts in mind that the district establishes the following dress standards. Students are expected to comply with these standards listed.

1. Wearing apparel shall be clean, safe and not disruptive to the instructional process:
 - a. open-sided, mesh, or see-through shirts are prohibited
 - b. No exposure of belly-button
 - c. No backside cleavage in view
 - d. No obvious body odor
 - e. No ripped pants that expose your "behind"
2. All students must wear shoes or sandals.
3. Clothing which displays illegal substances, i.e. alcohol/drugs/tobacco, obscenities, racial/ethnic slurs, or that is sexually suggestive is not appropriate for school and is not allowed:
 - a. Beer advertisement sweatshirts, Playboy Bunny symbols, etc.
4. Outer clothing should adequately cover all undergarments:
 - a. No extreme sagging
 - b. Boxers must be covered by shirt
 - c. Bra and underwear must be covered
5. Sunglasses, except by prescription, are not to be worn in the classroom.
6. All items that could cause serious injury or harm to others are strictly prohibited: Unnecessary safety pins, spikes, chains, or pointed objects
7. All items associated with gang affiliation are strictly prohibited. These may include, but are not limited to bandanas, suspenders, colored shoe/shoe strings, earrings, jackets, and head coverings.

8. Inappropriate gang apparel is defined as the following and should not be worn:
- a. Belt buckles - no numbers 13, 14, 21, 23, 88
 - b. Colored belts - red, blue, brown
 - c. Belt symbols: N, S, BP, WP, Swastikas, etc.
 - d. Belt should be a minimum length; no hanging belts; belt should be tucked in at all times.
 - e. No bandanas
 - f. No solid colored shoe laces (red, blue, brown)
 - g. Must cover all gang related tattoos
 - h. No Mongolian hair cuts, as well as haircut into bangs only
 - i. No Gang related t-shirts, hats or jewelry
 - J. No Homie t-shirts
 - k. No LA Jersey
 - l. No Blue LA hats
 - m. No LOC's sunglasses
 - n. No Hats with N, S, BP, WP on them, Numbers as well
 - o. Nothing with gang related affiliation
 - p. No Jewelry, necklaces, rings, bracelets, other accessories with gang related items on them

Please note: If you wear gang related items, you could be considered to be a gang member even if you are not.

Warn your friends if they are in violation of the Red Bluff High School District dress code!

Students wearing inappropriate clothing will be loaned a Salisbury High School T-shirt.

Legal Reference:

EDUCATION CODE

32281 School safety plans

35183 School dress codes; uniforms

35183.5 Sun-protective clothing

48907 Student exercise of free expression

49066 Grades; effect of physical education class apparel

CODE OF REGULATIONS, TITLE 5

302 Pupils to be neat and clean on entering school

COURT DECISIONS

Marvin H. Jeglin et al v. San Jacinto Unified School District et al, (C.D. Cal. 1993)

827 F.Supp. 1459

Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Policy RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT

adopted: March 15, 1995 Red Bluff, California

revised: November 15, 2006

RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT

1525 DOUGLASS STREET • PO BOX 1507
RED BLUFF, CALIFORNIA • 96080-2599
(530) 529-8700 • FAX (530) 529-8709

TODD A. BROSE, SUPERINTENDENT



NOTICE

Fall 2016

To: Parents or Guardians

From: Mike Fox, Interim Director of Maintenance, Operations & Transportation

M.F.

The Healthy Schools Act of 2000 was signed into law in September 2000 and required that all schools provide parents or guardians of students with annual written notification of expected pesticide use on school sites. The notification will identify the active ingredient or ingredients in each pesticide product and will include the Internet address (<http://www.cdpr.ca.gov>) for further information on pesticides and their alternatives. Annual notifications began in March 2001.

Following is a list of the pesticides and herbicides we anticipate will be used in the Red Bluff Joint Union High School District.

The District will use the following pesticides at various locations throughout the District on Fridays after students have been dismissed.

Product Name	Primary Active Ingredient	Expected Usage (Purpose and amount)
Monterey Weed Whacker	Dimethylamine Salts	To control clover on sports fields 2 gallons per year.
Hot Shot	Tetramethrin	To control cockroaches, ants, fleas and spiders – 20 cans per year at each school.
Raid Ant spray	Permethrin	To control ants – 20 cans per year at each school.
Raid Wasp & Hornet	Tetramethrin	To control wasps and hornets – 20 cans per year at each school.
Spray Pak	Pyrethrin	To control flying & crawling insects – 20 cans per year per school.

If you have any questions, please contact me at (530) 529-8888 or via e-mail at mfox2@rbhsd.org.

BOARD OF TRUSTEES

JACK HANSEN LIDA CHASE ROD THOMPSON CHRIS HURTON JAMIE KEFFER

RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT



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TODD A. BROSE, SUPERINTENDENT

ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA) Annual Student/Parent/Employee Notification

February 1, 2018

A full re-inspection of Red Bluff Joint Union High School District facilities was completed on February 21, 2013. Friable and Nonfriable asbestos containing materials were reidentified on the Red Bluff High School Campus. Current monitored areas are:

District Office: Nonfriable floor tile has been identified under the carpet in this building and removed during carpet replacement in February 2013.

Large Gymnasium: Friable Thermal Pipe Insulation (TSI) has been identified in three soffit areas.

Salisbury: Certified – built with no asbestos.

High School Administration Building: Friable Thermal Pipe Insulation (TSI) in the walls and interior plaster walls has been identified.

Rooms 101 through 104, and 201 through 204: Asbestos containing materials have been identified in the Thermal Pipe Insulation (TSI) under these buildings.

All campus classrooms except portable buildings and Performing Arts Center: Asbestos containing sheet rock walls have been identified. No disturbance to the walls has been observed.

A+/Cad Building: Nonfriable floor tile has been identified under the carpet in this building. Asbestos containing sheet rock walls have been identified. No disturbance to the walls has been observed.

Agriculture Building: nonfriable floor tiles have been identified. These tiles have been covered with new VCT tiles and no longer pose any threat to students or staff.

All friable and nonfriable asbestos containing materials are in good shape and are accessible only to maintenance personnel. Maintenance personnel who may come in contact with asbestos containing materials receive two (2) hours training each year.

At no time will any students or untrained school personnel be permitted in any area identified to have friable asbestos containing materials.

The Red Bluff Joint Union High School District Asbestos Plan is on file at the District Office at 1525 Douglass Street, Red Bluff, California.

For further information, contact Mike Fox, Director of Maintenance, Transportation, & Operations at 529-8888.

Todd Brose
Superintendent

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TODD A. BROSE, SUPERINTENDENT

01 de febrero del 2018

RESPUESTA DE EMERGENCIA A ASBESTOS Notificación anual para estudiantes, padres y empleados

El 21 de febrero de 2013 se completó una inspección completa de la escuela secundaria Red Bluff. Los materiales friables y no friables que contenían asbesto fueron identificados en el campus escolar. Las áreas corrientemente monitoreadas son:

Oficina de edificio: El azulejo no friables se identificó debajo de la alfombra en este edificio y se quitaron durante el reemplazo de la alfombra en febrero del 2013.

Gran gimnasio: Se identificó el aislamiento friable de tuberías térmicas en tres áreas de soffit

Salisbury: Certificado, construido sin asbestos.

Edificio de administración de la escuela secundaria: Se identificó el aislamiento friable de tuberías térmicas en las paredes y las paredes interiores de yeso.

Salones 101 a 104 y 201 a 204: Materiales que contienen asbesto han sido identificados en el aislamiento de la tubería térmica debajo de estos edificios.

Todos los salones del campus escolar, excepto los edificios portátiles y el centro de artes: Se han identificado muros de yeso que contienen asbesto. No se ha observado ninguna alteración en las paredes.

A+ / Edificio de computación: El azulejo de piso no friable ha sido identificado debajo de la alfombra en este edificio. Se han identificado muros de yeso que contienen asbestos. No se ha observado ninguna alteración en las paredes.

Edificio de agricultura: El azulejo ha sido identificado no friable. El azulejo ha sido cubierto con nuevo azulejo y no representa una amenaza para los estudiantes o el personal.

Todos los materiales friables y no friables que contienen asbesto están en buen estado y solo son accesibles para el personal de mantenimiento. El personal de mantenimiento que puede entrar en contacto con materiales que contienen asbesto recibe dos horas de entrenamiento cada año.

En ningún momento se permitirá a ningún estudiante o personal escolar no capacitado en ninguna de las áreas que tengan materiales friables que contengan asbestos.

El distrito escolar de Red Bluff tiene el plan de asbestos archivado en la oficina del distrito en 1525 Douglass Street, Red Bluff, California.

Para más información, contactar al director de mantenimiento, transporte y operaciones Mike Fox al 529-8888.


Todd Brose
Superintendente

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